

Little Easton Parish Council

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Minutes of the **Little Easton Parish Council** meeting held in the **Memorial Hall** commencing 7:30pm on Wednesday **30th JANUARY 2019**

Present: Cllr Dodsley Cllr Hindley Cllr Wyatt Cllr Fowell Cllr Rush Cllr Jones
Dist Cllr Foley
Members of the public

18/121	NOTE APOLOGIES FOR ABSENCE None provided
18/122	DECLARATION OF INTEREST FOR THIS MEETING Cllr Rush – Item 18/129 & 18/133
18/123	APPROVE THE MINUTES OF THE MEETINGS HELD ON 28 NOVEMBER 2018 & ECM 09 January 2019 TO BE SIGNED BY THE CHAIRMAN RESOLUTION to Approve as a correct record: Proposed Cllr Jones, Seconded Cllr Rush
	PUBLIC PARTICIPATION SESSION Members of the public may raise questions about and comment on items on the Agenda OR of import. Session is limited to 15 minutes (3 minutes per person with no repetition of a previous question) SPEED LIMITS - Recognition of new speed limits through the village. MEMORIAL HALL CAR PARK – Evidence of substance abuse and “unusual vehicle activity” reported on numerous occasions by residents and council members to the Police & UDC Safety Officer who has advised the PC that ultimately this matter can be escalated to a “Community Trigger” action. The Police have opened a “Non crime file” to monitor patrol dates and timings. Suggestion made that LED lighting, similar to that being employed as street lighting, installed in the car park might help deter those who would misuse the car park as currently observed. MANOR ROAD – Reported events of speeding along Manor Road, possibly associated with the drug abuse events at the car park. TREES – Noted trees cut on the East Side of the playingfield, request to understand what, if anything, is happening to the trees along Manor Road.
18/124	RECEIVE THE DISTRICT & COUNTY COUNCILLORS REPORTS Dist. Cllr. Foley presented an overview of his report, he recognised the concerns raised over proposed closure of local libraries; the full report can be read at APPENDIX A
18/125	RECEIVE CLERKS REPORT AND CORRESPONDENCE SSE SUBSCRIPTION – Council agreed to maintain the subscription at £20 ESSEX ENERGY SWITCH – Open to ALL residents to apply via:- https://www.essex.gov.uk/Pages/Energy-Switch.aspx
18/126	PLANNING – REVIEW AND COMMENT ON CURRENT PLANNING APPLICATIONS None to review this period

18/127	<p>FINANCE – RECEIVE STATEMENT & AGREE PAYMENTS – APPOINT AUTHORISER 18/127(i) AGREE TO PAY CLERK SALARY VIA STANDING ORDER RESOLUTION – Approve both items: Proposed Cllr Wyatt, Seconded Cllr Dodsley AUTHORISATION – Cllr Jones</p> <p style="text-align: right;">APPENDIX B</p>
18/128	<p>CONSIDER REQUEST TO STAGE A LITTER PICK EVENT AND APPOINT ORGANISER AGREED to hold event on 14 APRIL at 10am, weather permitting, meeting point to be confirmed - Cllr Hindley to liaise with GDTC for provision of equipment and safety clothing (gloves & HiViz jackets)</p>
18/129	<p>CONSIDER REPAIR OPTIONS FOR THE GOALMOUTH, ASTROTURF v TURF, AGREE ACTION 18/129(i) RECEIVE QUOTE FOR THE REPAIR AND REINSTATEMENT OF THE BOARDS AND NETTING, AGREE ACTION RESOLUTION – Approve proposal B at £480.00 whereby the goal nets and timbers would be replaced followed by the goalmouth area re-turfing as weather permits: Proposed Cllr Dodsley, Seconded Cllr Jones. CLERK to ACTION</p>
18/130	<p>EASTON PARK – CONSIDER CONSULTATION COMMENT ON “UPDATED SUSTAINABILITY REPORT” TO BE SUBMITTED BEFORE 25 FEBRUARY, AGREE ACTION Cllr Dodsley to provide comment for submission</p>
18/131	<p>“STATEMENT OF COMMUNITY INVOLVEMENT” – CONSULTATION COMMENTS TO BE SUBMITTED BEFORE 25 FEBRUARY, AGREE ACTION Cllr Hindley to provide comment for submission</p>
18/132	<p>RECEIVE REPRESENTATIVES REPORTS: WAR MEMORIAL – Nothing to report MEMORIAL HALL – Meeting with SRC 14 February FOOTPATHS – Sunken drain Butchers Pasture, reported to Highways HIGHWOODS QUARRY – UDC advised of noise complaint, visiting SRC to discuss PLAY AREA – Various options on equipment repair and replacement being costed for submission to council for consideration. 18/132(i) RECEIVE QUOTES TO REPLACE “NO DOGS” SIGN FOR PLAY AREA PLUS SIGN FOR BASKETBALL POSTS AS HIGHLIGHTED IN SAFETY REPORT, AGREE ACTION Agreed NO DOGS sign should be acquired due to negligible online cost, CLLR RUSH to ACTION. BASKETBALL POST SIGN – CLERK to advise Cllr Rush 18/132(ii) RECEIVE QUOTES TO REPLACE / REPAIR DAMAGED LITTER BIN IN PLAY AREA, AGREE ACTION RESOLUTION – Approve expenditure: Proposed Cllr Dodsley, Seconded Cllr Fowell. Dist Cllr Foley to seek alternative supply quote from UDC</p>
18/133	<p>RECEIVE UPDATE ON PROPOSED MAINTENANCE WORKS TO VILLAGE PLANTERS, AGREE ACTION Contractor proposes commencing work during February, weather permitting – CLERK to CONFIRM</p>
18/134	<p>AGREE DATE FOR THE ANNUAL PARISH ASSEMBLY – PROPOSED PRIOR TO 26 MARCH 2019 DUE TO ELECTION TIMING AND THE PERIOD OF PURDAH Date set for 20 MARCH, guest speaker to be confirmed</p>
18/135	<p>DEFIBRILLATOR AWARENESS / TRAINING EVENING – CONSIDER REQUEST TO CONTRIBUTE £50 TOWARDS THE COST OF MOUNTING THIS COMMUNITY EVENT, AGREE ACTION</p>

	RESOLUTION – Approve expenditure: Proposed Cllr Jones, Seconded Cllr Wyatt – CLERK to ACTION
18/136	<p>EASTON PARK – RECEIVE UPDATE ON REGULATION 19 PROCESS TO DATE</p> <p>Cllr Dodsley confirmed it is now enshrined in the official documentation that there will be no access to Easton Park from Park Road.</p> <p>The parish council may be asked to consider a financial contribution supporting GDTC in any legal costs they may incur for the next stage of this process.</p> <p>S.E.P. have funds available for the provision of numerous “signs”.</p>
18/137	DATE OF NEXT MEETING – 27 FEBRUARY 2019 – CLOSE – 9:15pm

Signed.....Date.....

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APPENDIX A

Local Plan Examination

Following the submission of the draft Uttlesford Local Plan to the Secretary of State last week, the Council received a letter from the Planning Inspectorate giving details of the inspectors appointed to examine the soundness of the Local Plan; they are Louise Crosby and Elaine Worthington.

Having two inspectors appointed to examine a local plan is not unheard of; the Local Plans for Cambridge and South Cambridgeshire, for example, had two inspectors appointed to examine their plans. In their case, one of the inspectors was the lead inspector for the examination, although both inspectors sat for some sessions and one or other of the inspectors sat for other sessions. We will, in due course, find out more as to what the arrangements will be for our own examination.

Duty to cooperate meeting

Officers met with representatives from the Greater Cambridge Planning Service (the newly merged planning service for Cambridge City Council and South Cambridgeshire District Council) on Friday 18 January. Essex County Council and Highways England were also in attendance.

Officers continued to press for the scope of the cumulative assessment of transport impacts for the Wellcome planning application to take account of North Uttlesford Garden Community. There was agreement to collaborate on strategic transport investment in the wider area, and to develop a Statement of Common Ground to inform the Uttlesford Local Plan examination.

A member level meeting is being arranged to continue the discussion.

Updated Heritage Impact Assessment

During both the Regulation 18 consultation and the Regulation 19 representation period, Historic England made representations on the Uttlesford Local Plan. These representations raised a number of concerns relating to the plan, particularly North Uttlesford Garden Community.

Following the Reg 18 consultation Donald Insall Associates was commissioned to undertake a Heritage Impact Assessment (HIA) to address these concerns. A draft of the HIA was published in May 2018 to inform the Reg 19 draft plan and a number of recommendations from the HIA were incorporated into the draft plan (policies SP6, SP7 and SP8).

After the Reg 19 representation period, Donald Insall continued to work on the HIA. In undertaking further work, the Council has sought to better explore the heritage constraints on the site and identify, as far as possible, appropriate mitigation measures. This work involved meetings with Historic England to discuss the work and site visits to North Uttlesford and Easton Park.

The updated HIA has now been finalised and will be uploaded to the website shortly. We will also be forwarding the document to PINS and will continue discussions with Historic England seeking to complete a Statement of Common Ground to set out the areas of agreement and disagreement to assist the appointed inspectors.

Thaxted Neighbourhood Plan Referendum

Residents in Thaxted voted on whether to agree the new Thaxted Neighbourhood Plan. The referendum results were 861 votes in favour of making the Neighbourhood Plan and 35 against (and one rejected vote). The turn-out was 35%.

Following this result, reports will be taken to Cabinet on 12 February and then Full Council on 21 February, recommending the Council 'make' the Neighbourhood Plan; it will then become part of the development plan for the purposes of considering planning applications in the parish.

Martin Foley
07968 520520

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APPENDIX B

LEPC JANUARY 2019 Finance Statement												
Balance at 30/01/2019 £18,259.92												
										Budget	Net Expense	Diff +/-
										21,006.00	18,317	-2,689
Date	Supplier	Description	Invoice	Cheque no	Minute	Rec	Credit	Debit	VAT	Net		
09-Jan	Benstead JSE&J	Donation	N/A	FPI		Y	80.00	0.00		0.00		
10-Jan	IB Xmas CSH	Xmas event funds	N/A	FPI		Y	21.00	0.00		0.00		
11-Jan	Xmas CSH	Xmas event funds	N/A	CSH		Y	70.00	0.00		0.00		
11-Jan	Memorial Hall	Rent	500008	Cq100915		Y	25.00	0.00		0.00		
14-Jan	Rospa Playsafety	Donation	N/A	FPI		Y	259.20	0.00		0.00		
15-Jan	A&J Lighting	Lighting maintenance	32475	DD		Y		24.30	4.05	20.25		
23-Jan	Eon	Street Lighting	H16A9D3E64	DD		Y		43.88	2.09	41.79		
30-Jan	JC Rush	Xmas Expenses	Various	FPI				52.20		52.20		
30-Jan	SNH Garden Services	Groundworks	2084	FPI				140.00		140.00		
30-Jan	CP Garden Surgery	Tree works	#2	FPI				2,000.00		2,000.00		
30-Jan	Employee	Expenses	N/A	FPI				6.75		6.75		
30-Jan	Employee	Salary	PAYE	FPI				360.64		360.64		
30-Jan	Wicksteed Leisure	Swing reinstatement	804429	FPI				259.20	43.20	216.00		
Jan							455.20	2,886.97	49.34	2,837.63		

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