

Little Easton Parish Council



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Minutes of the **Little Easton Parish Council Meeting** held at the **MEMORIAL HALL** on **WEDNESDAY 26 JANUARY 2022 AT 7PM**

Present: Cllr Sarah Sidgwick (Chair) Cllr Katy Rodwell Cllr Stephen Sidgwick
 Cllr Rebecca Fowell
 Dist Cllr Michael Tayler
 Cnty Cllr Martin Foley
 04 member(s) of the public

21/124	NOTE AND APPROVE APOLOGIES FOR ABSENCE No apologies required
21/125	DECLARATION OF INTEREST FOR THIS MEETING No interest declared
21/126	APPROVE THE MINUTES OF THE MEETING HELD ON 25 NOVEMBER 2021 RESOLUTION – Approve the minutes as an accurate record: Proposed Cllr Rebecca Fowell, Seconded Cllr Katy Rodwell – unanimous agreement
21/127	<p style="text-align: center;">PUBLIC PARTICIPATION SESSION</p> <p>Members of the public may raise questions about and comment on items on the Agenda OR of import. Session is limited to 15 minutes (3 minutes per person with no repetition of a previous question)</p> <ul style="list-style-type: none"> ➤ Request for confirmation that the PC is planning celebrating the Queens Jubilee, council confirmed Yes and that it may be a joint event with the Church ➤ A Beacon to be reinstated and lit during the event ➤ Metal gate between Memorial hall car park and adjoining land is locked; who owns the gate and land, observed garden waste is being dumped in that area ➤ Observed there is not a footpath to that area.
21/128 <i>Dist Cllr Tayler had to leave the meeting at 7:47pm</i>	<p>RECEIVE THE DISTRICT & COUNTY COUNCILLORS REPORTS</p> <p>Cnty Cllr Martin Foley – Two briefings at APPENDIX A & Pt2</p> <ul style="list-style-type: none"> ➤ Funding available via Locality Fund up to £1,000 ➤ Very disappointed in the decision to develop the land at the Stag PH ➤ Judicial reviews are very costly, need to do ample preparatory work prior to appointing suitably experienced/qualified Barrister for an opinion ➤ Continuing pressure from central government to build homes ➤ Failed Local Plans continue to leave the parish vulnerable to development ➤ UDC have been applauded for their Local Plan methodology ➤ Neighbourhood Plans are important but nor failproof protection from development ➤ Parish meetings with UDC CEO Peter Holt are proving positive

	<p>Dist Cllr Michael Tayler</p> <ul style="list-style-type: none"> ➤ Supported comments from Cnty Cllr Martin Foley ref the Stag land and likely cost of a judicial review ➤ Continued pressure on Officers coming from central government to approve applications to build homes ➤ Vital to complete the Local Plan ➤ Repeated comment that a judicial review is extremely expensive venture
21/129	<p>NOTE CLERKS REPORT AND CORRESPONDENCE See report at APPENDIX B</p>
21/130	<p>AGREE DATE FOR THE CLERK'S ANNUAL APPRAISAL To be agreed</p>
21/131	<p>FINANCE – RECEIVE STATEMENT & AGREE PAYMENTS – APPOINT AUTHORISER RESOLUTION – Approve the finance statement and payments: Proposed Cllr Sarah Sidgwick, Seconded Cllr Stephen Sidgwick – unanimous agreement</p> <p>Finance statement – APPENDIX C</p> <p>21/131(i) – SIGN PRECEPT REQUEST Chairman and Clerk duly completed Precept request – CLERK to ACTION</p> <p>21/131(ii) - AGREE APPOINTMENT OF VAL EVANS AS INTERNAL AUDITOR 2021-2022 RESOLUTION – Approve the appointment of Val Evans as Internal Auditor: Proposed Cllr Sarah Sidgwick, Seconded Cllr Rebecca Fowell – unanimous agreement</p> <p>21/131(ii) – CONSIDER DONATION TO UTTLESFORD CITIZEN ADVICE RESOLUTION – Approve donation of £100 to UCA: Proposed Cllr Sarah Sidgwick, Seconded Cllr Katy Rodwell – unanimous agreement CLERK to ACTION</p>
21/132	<p>PLANNING – REVIEW AND COMMENT ON ANY CURRENT PLANNING APPLICATIONS</p> <p>UTT/22/0138/HHF PROPOSAL: Proposed outbuilding LOCATION: Yew Tree Arch Duck Street Comment date - 16 February 2022</p> <p>NO OBJECTION</p> <p>Update on proposed development - Land rear of The Stag PH Is there potential for a judicial review - A number of residents are researching the possibility of requesting an opinion from a suitably qualified and experienced Barrister; outcome to be reported to the PC</p> <p>Note outcome of the meeting of Assets of Community Value Committee set for 25 January Awaiting formal confirmation that the Stag PH has been added to the District Council register of Assets of Community Value and for how long.</p>
21/133	<p>CONSIDER PROVISION OF MOBILE POST OFFICE SERVICES FROM FINCHINGFIELD POST OFFICE This could represent an essential service being brought to the community, suitable location to be sought – CLERK to investigate further.</p>
21/134	<p>APPROVE ADOPTION OF PUBLICATION SCHEME – PREVIOUSLY CIRCULATED RESOLUTION – Approve adoption of the Publication Scheme: Proposed Cllr Sarah Sidgwick, Seconded Cllr Katy Rodwell – unanimous agreement</p>
21/135	<p>TO REVIEW THE ASSET REGISTER – PREVIOUSLY CIRCULATED</p>

	RESOLUTION – Approve adoption of the Asset Register subject to necessary updates being included: Proposed Cllr Sarah Sidgwick, Seconded Cllr Rebecca Fowell – unanimous agreement
21/136	TO REVIEW THE RISK REGISTER AND PROCEDURES – PREVIOUSLY CIRCULATED RESOLUTION – Approve adoption of the Risk Register subject to receiving a copy of the Memorial Hall insurance policy: Proposed Cllr Sarah Sidgwick, Seconded Cllr Katy Rodwell – Cllr Stephen Sidgwick expressed a concern but agreed to the current adoption.
21/137	TO REVIEW & ADOPT THE COMPLAINTS PROCEDURE – PREVIOUSLY CIRCULATED RESOLUTION – Approve adoption of the Complaints Procedure: Proposed Cllr Sarah Sidgwick, Seconded Cllr Katy Rodwell – unanimous agreement
21/138	CONSIDER ADOPTION OF ARBORIST REPORT AND THREE YEAR ACTION PLAN ALONG WITH PROPOSALS FOR THE POPLAR TREE SITUATE N.E CORNER ADJACENT TO THE NEW BUILD RESOLUTION – Approve adoption of the Arborist Report: Proposed Cllr Sarah Sidgwick, Seconded Cllr Rebecca Fowell – unanimous agreement Proposed three year tree works action plan quotations to be on next agenda
21/139	AGREE ACTION ON REMAINING LEAVES ACCUMULATING ALONG THE PLAYING-FIELD EAST BOUNDARY Item to be deferred until next agenda pending alternative quotes to remove the remaining leaves. CLERK to enquire of UDC the costing and availability for the provision of a “green waste” skip / vehicle service similar to that enjoyed in Dunmow and Thaxted.
21/140	RECEIVE UPDATE ON SOLICITOR APPOINTMENT TO REVIEW MEM HALL LEASE DOCUMENTS Two firms approached, one responded, document review and report quote at £600. RESOLUTION – Approve appointment of Teeslaw to review and report on the Lease document: Proposed Cllr Sarah Sidgwick, Seconded Cllr Katy Rodwell
21/141	RECEIVE FEEDBACK ON BEACON REPLACEMENT PROJECT – CLLR STEPHEN SIDGWICK Council to review purchase of a mobile, gas fired alternative to a fixed pole version.
21/142	REPRESENTATIVES REPORTS WAR MEMORIAL – pending appointment of a new councillor MEMORIAL HALL – Cllr Katy Rodwell & Sarah Sidgwick- Nothing to report. PLAY AREA – Cllr Rebecca Fowell – Request Cricket Club remove damaged, old roller from behind the Pavilion. PARISH MAINTENANCE – Cllr Rebecca Fowell – Request to maintenance contractor for an update on bench maintenance schedule progress; Clerk met with contractor on site to discuss clearing around cricket nets and removal of smaller, dead branches accessible from the ground from trees around the play area boundary and behind the Pavilion. PLANNING - LOCAL AND NEIGHBOURHOOD PLAN – Cllr Stephen Sidgwick – Local Plan – awaiting next stage of input by the PC and feedback from UDC, some concerns that previously submitted Local Plan Technical Assessment Report challenges from the PC (response drafted by Andy Dodsley, Planning support technician) is possibly being overlooked. Neighbourhood Plan, still requires more support from the community, meanwhile progress on the NP is on-going. Dedicated NP link is available on the PC website. GARDENS OF EASTON LODGE – Cllr Katy Rodwell – Gardens closed, invitation extended for Cllr Rodwell to meet the Trustees.

	<p>COMMUNITY ACTIVITIES – Confirm Cllr to adopt responsibility – Being handled by members of the PC pending the co-option of additional councillors to fill the two vacancies.</p> <p>STANSTED AIRPORT – TBA – Awaiting appointment of representative, recent report from SAW indicates passenger numbers are down.</p> <p>HIGHWOODS QUARRY – Cllr Katy Rodwell – Next meeting March 2022, date tbc.</p> <p>FOOTPATHS & HIGHWAYS – Cllr Rebecca Fowell – Residents urged to report all related matters using the Essex Highways Report-It portal, link on the PC website.</p>
21/143	<p>RECEIVE UPDATE ON PLAY AREA FENCE REPLACEMENT PROJECT – CLLR STEPHEN SIDGWICK Existing quotes out of date, suggest reconsidering project and works to repair as opposed to replace. Project on-going.</p>
21/144	<p>ITEMS OF REPORT OR FOR INCLUSION ON NEXT AGENDA TO INCLUDE EMAIL AND H&S POLICY 21/144(i) APPOINT CONTRIBUTOR TO 5P MAGAZINE – Cllr Sarah Sidgwick to submit contribution</p>
21/145	<p>DATE OF NEXT MEETING(S) – COUNCIL MEETING 23 FEBRUARY 2022 – 7pm – CLOSE 9pm</p>

Signed.....Date.....

APPENDIX A

20 January 2022

Please find below vaccinations update:

1. Total number of vaccinations:

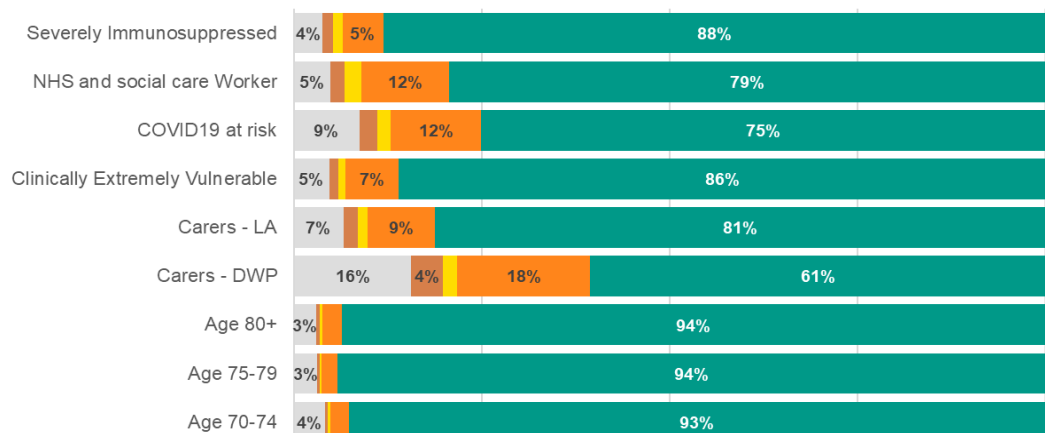
- i. First dose: As of 20 January, 1,156,902 people across Essex county have received at least one dose – an increase from, 1,154,797 on 13 January.
- ii. Second dose: As of 20 January, around 1,083,838 people in Essex have now received their 2nd dose – an increase from 1,079,145 on 13 January.
- iii. Booster: As of 20 January, around 848,357 (83.3%) people eligible in Essex have now received the booster dose and are fully vaccinated. This is an increase on reporting from 13 January (82.6%).

District level and parliamentary constituency level data is listed at the end of this briefing or via: [Statistics » COVID-19 Vaccinations \(england.nhs.uk\)](#)

2. Reported Figures:

- There has been a 1% increase in all age groups above 55 (ages 55-80+) – this brings all age groups above 65 to 90% fully vaccinated with booster.
- There has been a 4% increase in age groups 18-29, 30-39 and 40-49

Vaccination uptake (in people eligible for a vaccine)



- Unvaccinated
- First Dose
- Second dose, not yet eligible for booster
- Second dose, eligible for booster
- Second dose + Booster

3. **Omicron Variant** We continue to support NHS partners in stepping up booster vaccination delivery and ensuring that the Care Market is as informed as possible about any changes to requirements. It is expected that the rate of growth will slow significantly over the coming weeks as those people who want the booster will have had their appointment.

Please see below appendix for district and parliamentary constituency data.

Kind regards,
John

District/borough/city council for county area – data on first, second and booster doses

LTLA name ^{5,6}	1st dose ^{7,8}														
	12-15	16-17	18-24	25-29	30-34	35-39	40-44	45-49	50-54	55-59	60-64	65-69	70-74	75-79	80+
Basildon	4,784	3,040	10,585	9,278	10,932	11,285	10,903	11,070	12,419	11,943	10,240	8,164	8,429	6,296	8,096
Braintree	4,412	2,743	8,663	7,217	8,183	8,246	8,469	9,422	11,013	10,598	8,945	8,038	8,511	6,411	7,564
Brentwood	2,146	1,326	4,233	3,709	4,219	4,353	4,547	4,674	5,239	5,468	4,503	3,730	3,760	3,060	4,517
Castle Point	1,920	1,310	5,228	3,975	4,338	4,521	4,539	4,899	6,195	6,283	5,629	5,080	6,146	4,926	5,852
Chelmsford	5,254	3,237	10,542	9,318	10,647	11,088	11,400	11,534	12,426	11,780	9,998	8,598	9,150	7,192	9,299
Colchester	5,687	3,401	14,992	10,697	11,944	11,593	11,782	11,597	12,484	11,825	9,777	8,404	9,297	7,120	8,730
Epping Forest	2,887	1,869	6,958	5,715	6,813	7,164	7,685	7,773	9,180	9,362	7,978	6,523	6,659	5,305	7,030
Harlow	2,265	1,362	4,911	4,492	5,671	5,851	5,635	5,047	5,526	5,575	4,764	3,953	3,284	2,400	3,463
Maldon	1,704	1,116	3,803	2,808	3,017	2,993	3,213	3,799	5,037	5,232	4,716	4,164	4,511	3,562	4,110
Rochford	2,411	1,511	5,203	3,990	4,312	4,475	4,697	5,238	6,329	6,265	5,466	4,639	5,323	4,244	5,349
Tendring	3,527	2,195	7,759	5,908	6,519	6,157	6,570	7,487	9,760	10,890	10,640	10,215	11,571	9,387	11,631
Uttlesford	3,213	1,820	5,309	4,007	4,675	5,275	5,666	5,872	6,758	6,667	5,792	4,765	4,910	3,772	4,831

LTLA name ^{5,6}	2nd dose ^{7,8,9}														
	Under 18	18-24	25-29	30-34	35-39	40-44	45-49	50-54	55-59	60-64	65-69	70-74	75-79	80+	
Basildon	2,710	9,422	8,371	10,115	10,624	10,470	10,705	12,139	11,746	10,100	8,071	8,349	6,247	8,038	
Braintree	3,081	7,968	6,676	7,703	7,898	8,215	9,207	10,850	10,475	8,862	7,981	8,465	6,382	7,531	
Brentwood	1,564	3,917	3,447	3,916	4,164	4,408	4,567	5,153	5,389	4,448	3,695	3,729	3,044	4,488	
Castle Point	1,180	4,749	3,637	4,044	4,302	4,360	4,780	6,076	6,205	5,570	5,047	6,104	4,908	5,824	
Chelmsford	3,077	9,738	8,663	9,982	10,597	11,058	11,270	12,210	11,613	9,894	8,527	9,094	7,157	9,270	
Colchester	4,510	13,297	9,806	11,212	11,029	11,393	11,345	12,271	11,650	9,667	8,331	9,231	7,086	8,677	
Epping Forest	1,932	6,248	5,196	6,292	6,797	7,341	7,519	8,971	9,179	7,856	6,435	6,505	5,275	6,966	
Harlow	1,388	4,342	3,989	5,179	5,488	5,360	4,882	5,367	5,473	4,694	3,901	3,253	2,383	3,436	
Maldon	1,209	3,502	2,500	2,831	2,866	3,114	3,740	4,969	5,159	4,675	4,141	4,491	3,543	4,093	
Rochford	1,648	4,876	3,757	4,072	4,324	4,577	5,139	6,256	6,201	5,419	4,614	5,293	4,224	5,316	
Tendring	2,317	6,936	5,388	6,028	5,856	6,294	7,264	9,535	10,718	10,519	10,128	11,511	9,329	11,568	
Uttlesford	2,553	4,965	3,734	4,450	5,108	5,521	5,786	6,669	6,595	5,735	4,730	4,880	3,752	4,801	

LTLA name ^{5,6}	Booster or 3rd dose ^{7,8,10}														
	Under 18	18-24	25-29	30-34	35-39	40-44	45-49	50-54	55-59	60-64	65-69	70-74	75-79	80+	
Basildon	164	4,124	3,913	5,404	6,401	7,268	8,042	10,016	10,145	9,125	7,538	7,947	5,983	7,594	
Braintree	157	4,173	3,682	4,721	5,538	6,384	7,633	9,581	9,519	8,289	7,669	8,218	6,226	7,311	
Brentwood	46	1,934	1,831	2,292	2,791	3,316	3,795	4,483	4,908	4,148	3,514	3,594	2,923	4,300	
Castle Point	70	2,144	1,679	2,153	2,682	3,045	3,696	5,039	5,362	5,088	4,775	5,893	4,742	5,561	
Chelmsford	189	5,132	4,854	6,311	7,534	8,551	9,339	10,794	10,522	9,264	8,171	8,843	7,007	9,017	
Colchester	219	6,749	5,545	7,139	7,810	8,804	9,550	10,923	10,608	9,014	7,986	8,964	6,886	8,329	
Epping Forest	107	2,687	2,507	3,431	4,136	5,113	5,652	7,356	7,915	6,994	6,040	6,331	5,109	6,500	
Harlow	60	1,632	1,730	2,576	3,140	3,429	3,483	4,267	4,667	4,162	3,593	3,086	2,291	3,267	
Maldon	72	1,808	1,409	1,743	1,986	2,339	3,068	4,386	4,721	4,393	3,980	4,384	3,488	4,007	
Rochford	124	2,502	2,051	2,547	3,092	3,545	4,269	5,520	5,624	5,073	4,462	5,152	4,121	5,153	
Tendring	157	3,456	2,935	3,593	3,989	4,746	5,929	8,297	9,617	9,789	9,643	11,090	9,045	11,089	
Uttlesford	130	2,734	2,212	2,963	3,720	4,402	4,855	6,001	6,106	5,350	4,536	4,767	3,670	4,637	

Parliamentary constituencies – first, second doses and booster doses

Constituency name	1st dose ^{5,6}														
	12-15	16-17	18-24	25-29	30-34	35-39	40-44	45-49	50-54	55-59	60-64	65-69	70-74	75-79	80+
Basildon and Billericay	2,622	1,645	5,490	4,611	5,578	5,921	5,770	5,715	6,535	6,107	5,266	4,067	4,231	3,227	4,357
Braintree	2,933	1,822	5,892	4,645	5,128	5,241	5,501	6,227	7,498	7,264	6,154	5,373	5,711	4,379	5,030
Brentwood and Ongar	2,606	1,628	5,323	4,539	5,134	5,316	5,578	5,801	6,699	7,099	5,981	4,917	5,005	4,035	5,761
Castle Point	1,920	1,310	5,228	3,975	4,398	4,521	4,539	4,899	6,195	6,283	5,629	5,080	6,146	4,926	5,852
Chelmsford	3,280	1,978	6,539	6,273	7,076	7,262	7,427	7,303	7,594	6,802	5,623	4,694	4,954	3,837	5,409
Clacton	1,850	1,190	4,429	3,429	3,673	3,372	3,590	4,113	5,800	6,631	6,756	6,649	7,802	6,338	7,988
Colchester	3,542	2,140	9,699	7,714	8,575	8,191	7,929	7,447	7,577	6,975	5,419	4,441	4,637	3,512	4,639
Epping Forest	2,177	1,406	5,296	4,360	5,322	5,706	6,089	5,975	6,846	6,839	5,693	4,700	4,764	3,780	5,151
Harlow	2,515	1,523	5,483	5,017	6,247	6,346	6,200	5,718	6,400	6,467	5,571	4,589	3,934	2,950	4,098
Harwich and North Essex	2,841	1,667	6,892	4,035	4,470	4,550	5,078	5,652	6,720	7,131	6,498	5,668	6,510	5,179	6,066
Maldon	2,469	1,619	5,468	4,124	4,518	4,547	4,879	5,503	6,975	7,271	6,561	5,839	6,226	4,856	5,662
Rayleigh and Wickford	2,830	1,750	5,967	4,536	5,090	5,247	5,549	6,284	7,382	7,203	6,185	5,205	6,034	4,921	6,174
Rochford and Southend East	2,508	1,572	6,085	5,371	5,780	6,055	6,043	6,134	6,911	6,961	5,855	4,735	5,001	3,640	4,798
Saffron Walden	4,025	2,309	6,851	5,197	6,208	6,912	7,284	7,570	8,563	8,424	7,298	6,042	6,336	4,970	6,254
South Basildon and East Thurrock	2,388	1,534	5,885	5,135	5,959	6,054	5,804	5,866	6,549	6,650	5,644	4,812	5,063	3,519	4,119
Witham	2,827	1,767	5,298	4,548	5,337	5,277	5,412	5,896	6,751	6,494	5,559	5,178	5,774	4,373	5,117

Constituency name	2nd dose ^{5,6,7}														
	Under 18	18-24	25-29	30-34	35-39	40-44	45-49	50-54	55-59	60-64	65-69	70-74	75-79	80+	
Basildon and Billericay	1,477	4,079	4,162	5,202	5,619	5,557	5,539	6,392	6,007	5,184	4,016	4,183	3,202	4,327	
Braintree	2,068	5,418	4,292	5,018	5,327	6,088	7,378	7,182	6,090	5,333	5,684	4,260	5,013		
Brentwood and Ongar	1,894	4,907	4,200	4,750	5,070	5,398	5,674	6,581	6,994	5,903	4,867	4,962	4,014	5,722	
Castle Point	1,180	4,749	3,637	4,044	4,302	4,360	4,780	6,076	6,205	5,870	5,047	6,104	4,908	5,824	
Chelmsford	1,830	6,002	5,833	6,613	6,926	7,186	7,123	7,445	6,700	5,560	4,647	4,914	3,816	5,390	
Clacton	1,133	3,891	3,085	3,352	3,177	3,404	3,954	5,650	6,506	6,680	6,587	7,761	6,296	7,948	
Colchester	2,810	8,583	7,063	8,023	7,764	7,624	7,254	7,416	6,844	5,352	4,390	4,596	3,489	4,609	
Epping Forest	1,418	4,735	3,956	4,932	5,422	5,804	5,756	6,685	6,697	5,606	4,634	4,727	3,756	5,100	
Harlow	1,572	4,865	4,476	5,705	5,857	5,907	5,538	6,225	6,350	5,489	4,530	3,899	2,932	4,068	
Harwich and North Essex	2,137	6,166	3,723	4,218	4,372	4,945	5,558	6,614	7,062	6,428	5,935	6,473	5,155	6,032	
Maldon	1,673	5,076	3,846	4,243	4,355	4,746	5,398	6,079	7,173	6,506	5,806	6,202	4,833	6,640	
Rayleigh and Wickford	1,825	5,608	4,263	4,809	5,073	5,405	6,156	7,287	7,127	6,136	5,179	5,997	4,899	6,135	
Rochford and Southend East	1,474	5,329	4,838	5,277	5,648	5,740	5,913	6,700	6,801	5,759	4,669	4,960	3,603	4,757	
Saffron Walden	3,025	6,365	4,817	5,900	6,577	7,094	7,453	8,446	8,321	7,220	5,997	6,300	4,943	6,222	
South Basildon and East Thurrock	1,453	5,201	4,577	5,446	5,620	5,539	5,654	6,379	6,533	5,558	4,757	5,028	3,494	4,087	
Witham	2,051	4,885	4,218	5,026	5,065	5,269	5,784	6,676	6,422	5,516	5,143	5,742	4,357	5,086	

Constituency name	Booster or 3rd dose ^{5,6,8}														
	Under 18	18-24	25-29	30-34	35-39	40-44	45-49	50-54	55-59	60-64	65-69	70-74	75-79	80+	
Basildon and Billericay	77	2,137	1,973	2,744	3,387	3,890	4,166	5,324	5,229	4,693	3,770	3,996	3,078	4,083	
Braintree	96	2,860	2,292	2,876	3,455	4,094	4,986	6,499	6,525	5,692	5,133	5,520	4,251	4,894	
Brentwood and Ongar	59	2,347	2,171	2,698	3,295	3,972	4,633	5,633	6,309	5,431	4,616	4,772	3,862	5,489	
Castle Point	70	2,144	1,679	2,153	2,682	3,045	3,696	5,039	5,362	5,088	4,775	5,893	4,742	5,561	
Chelmsford	95	3,142	3,252	4,231	4,876	5,531	5,901	6,574	6,043	5,172	4,438	4,776	3,732	5,238	
Clacton	86	1,849	1,583	1,890	2,043	2,455	3,104	4,809	5,772	6,146	6,230	7,443	6,085	7,578	
Colchester	129	4,290	3,973	5,056	5,401	5,742	6,037	6,506	6,152	4,930	4,174	4,425	3,374	4,395	
Epping Forest	84	2,026	1,933	2,727	3,357	4,077	4,324	5,513	5,752	5,007	4,340	4,527	3,637	4,698	
Harlow	70	1,880	1,964	2,874	3,415	3,809	3,973	4,960	5,429	4,866	4,191	3,702	2,824	3,880	
Harwich and North Essex	129	3,156	2,181	2,719	3,216	4,014	4,782	5,991	6,509	6,098	5,730	6,318	5,025	5,855	
Maldon	111	2,608	2,096	2,580	3,065	3,610	4,444	6,066	6,567	6,138	5,586	6,049	4,747	5,511	
Rayleigh and Wickford	117	2,864	2,251	2,941	3,531	4,143	5,050	6,404	6,427	5,775	4,979	5,828	4,775	5,916	
Rochford and Southend East	85	2,458	2,430	2,992	3,612	3,951	4,422	5,433	5,765	5,075	4,330	4,692	3,412	4,516	
Saffron Walden	169	3,493	2,833	3,869	4,852	5,619	6,231	7,568	7,666	6,743	5,742	6,145	4,837	6,013	
South Basildon and East Thurrock	81	2,056	1,991	2,747	3,193	3,664	4,105	5,086	5,544	4,915	4,413	4,772	3,330	3,859	
Witham	109	2,654	2,427	3,249	3,669	4,161	4,889	5,969	5,859	5,180	4,852	5,590	4,271	4,906	

APPENDIX A Pt2

Slide 1

COVID-19 Weekly Briefing Report

Created: 18/01/2022
Based on validated data for the period 07/01/22 – 13/01/22 (unless otherwise stated)

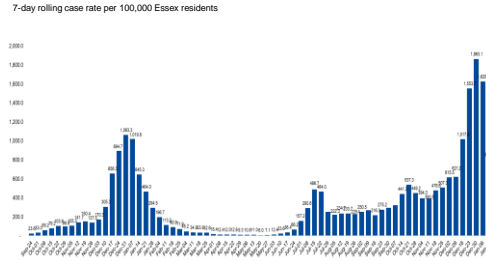
Public Health Intelligence, Research & Citizen Insight
Chief Executive's Office
Enquiries to: emma.farrow@essex.gov.uk

Essex County Council

Slide 2

Cases - Essex

- Public Health England report on weekly case rates. The weekly case rate is based on the number of cases recorded in the preceding seven days per 100,000 population.
- This allows for comparison between areas, and it gives a clear indication of the trend in COVID-19 cases, removing day-to-day volatility in recorded case numbers.
- As at 13/01/22, the weekly case rate for Essex is 803.5. This is the latest date for which complete data is available.



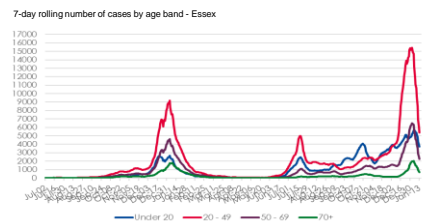
Source: PHE Test Data
Produced by Essex County Council Research & Citizen Insight

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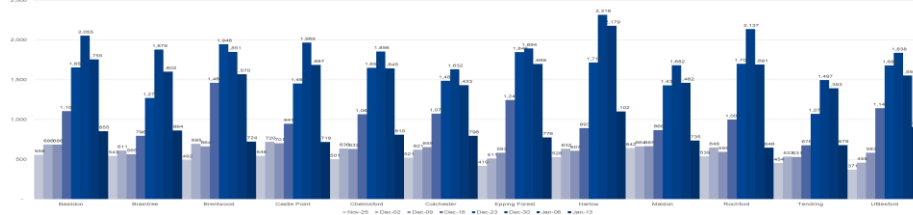
Slide 3

Cases – Age and District

- The chart opposite provides a breakdown of new COVID-19 cases by age group up to 13/01/22. This is the latest date for which complete data are available. For each date, the chart shows the number of confirmed COVID-19 cases in the preceding seven days.
- Public Health England report on weekly case rates. This is based on the number of cases recorded in the preceding seven days per 100,000 population. Case rates allow for comparison between areas, and give a clearer indication of the trend in COVID-19 cases, removing day-to-day volatility in daily case numbers.
- The chart below shows weekly case rate by Essex District. As at 13/01/22, the highest weekly case rates were in Harlow and Uttlesford, with rates of 1102.2 and 905.6 per 100,000, respectively.
- A table of weekly case rate figures is available on the following page.



Weekly cases per 100,000 residents



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Cases – by District continued

- The table below shows the weekly case rate per 100,000 population by Essex District over the last 2 months.
- The case rate has decreased across Essex overall, in all of the 12 districts this week compared to last (week ending 06/01/22 and 13/01/22).
- The largest decrease was in Rochford (-62%) and Castle Point (-57%). These districts have the lowest and 3rd lowest current week rate compared across the Essex districts, respectively. The smallest decrease was in Uttlesford (-42%), Uttlesford has the 2nd highest current week rates across the districts.

Week Ending	25/11/2021			02/12/2021			09/12/2021			16/12/2021			23/12/2021			30/12/2021			06/01/2022			13/01/2022		
	Rate	Rate	% Change vs. Previous week	Rate	Rate	% Change vs. Previous week	Rate	Rate	% Change vs. Previous week	Rate	Rate	% Change vs. Previous week	Rate	Rate	% Change vs. Previous week	Rate	Rate	% Change vs. Previous week	Rate	Rate	% Change vs. Previous week	Rate	Rate	% Change vs. Previous week
Basildon	557.7	686.2	23%	685.7	0%	1105.3	61%	1654.4	50%	2055.4	24%	1755.2	-15%	854.7	-51%									
Braintree	543.5	610.7	12%	565.0	-7%	796.3	41%	1271.1	60%	1879.3	48%	1601.7	-15%	863.5	-46%									
Brentwood	492.0	695.2	41%	564.1	-4%	1462.9	59%	1945.8	33%	1851.3	-5%	1570.4	-15%	723.7	-54%									
Castle Point	544.6	720.3	32%	701.5	-3%	946.7	35%	1453.8	54%	1968.5	35%	1686.6	-14%	719.1	-57%									
Chelmsford	501.3	636.0	27%	631.6	-1%	1067.1	69%	1651.4	55%	1855.8	12%	1644.7	-11%	806.8	-51%									
Colchester	520.8	620.7	19%	654.7	5%	1073.0	64%	1487.3	39%	1632.4	10%	1432.6	-12%	796.1	-44%									
Epping Forest	419.1	511.4	22%	583.3	14%	1245.3	139%	1848.3	48%	1893.7	2%	1698.5	-10%	776.2	-54%									
Harlow	528.2	632.4	20%	607.2	-4%	892.5	47%	1716.3	92%	2317.9	35%	2179.2	-6%	1102.2	-49%									
Maldon	642.2	663.6	3%	665.1	0%	868.5	31%	1431.2	65%	1681.9	18%	1461.8	-13%	735.5	-50%									
Rochford	538.6	648.2	20%	594.6	-8%	1000.8	68%	1701.5	70%	2137.5	26%	1691.3	-21%	645.9	-62%									
Tendring	454.0	533.4	17%	530.7	-1%	675.9	27%	1070.9	58%	1497.1	40%	1393.3	-7%	679.3	-51%									
Uttlesford	370.9	459.3	24%	503.2	27%	1143.8	96%	1679.6	47%	1536.1	9%	1554.6	-15%	905.6	-42%									
Essex	507.3	615.5	21%	621.2	1%	1017.4	64%	1553.7	53%	1863.1	20%	1625.2	-13%	803.5	-51%									

Note: Percentage change in weekly case rate: Dark Red >100% increase, Red 51% to 100% increase, Green <=0%.

PCR Testing and positivity

- 67,655 PCR tests were carried out among Essex residents in the week ending 11/1/22. The positivity rate across Essex is 24.1% for this week.
- Castle Point and Harlow have seen the highest positivity rate in total this week, with positivity rates of 27.6% and 28.7%, respectively.

7 day rolling positivity rate (%)

	Week Ending										
	02/01/2022	03/01/2022	04/01/2022	05/01/2022	06/01/2022	07/01/2022	08/01/2022	09/01/2022	10/01/2022	11/01/2022	
Basildon	33.1	33.2	37.1	35.7	34.1	32.8	32.7	31.8	29.6	27.6	Percentage positive* ■ > 7.5% ■ 4% - 7.5% ■ < 4%
Braintree	36.3	34.9	34.6	33.2	31.4	29.8	29.5	27.6	26.6	24.8	
Brentwood	32.1	31.6	31	29.9	28.1	27.3	27.2	25.5	24.5	22.4	
Castle Point	40	32.5	39	36.6	35.6	34	33.3	32.1	30.5	27.6	
Chelmsford	34.4	34.3	33.5	32.8	31.5	30.3	29.8	29.1	27.4	25.1	
Colchester	30.8	30.3	30.4	28.7	27.9	27.1	26.5	25.7	25.3	22.9	
Epping Forest	34.7	34.9	34.1	32.2	30.9	29.6	29.4	27.8	26.8	24.2	
Harlow	40	38.8	38.5	36.4	35.3	34.7	34.1	32.8	31.9	28.7	
Maldon	34.5	32.8	32.4	30.9	29.6	27.9	26.9	25.7	24.5	21.7	
Rochford	42.9	41	40.1	38	36.2	33.7	32.9	31.6	30.3	27.4	
Tendring	28.2	28.1	28.1	26.7	24.7	23.4	22.6	22.2	20.7	17.8	
Uttlesford	34.2	32.6	31.2	29.5	28.6	26.6	25.9	25.1	24.2	22.7	

Note: Includes PCR tests only.
Source: UK Government Track COVID Cases Dashboard, Testing

Source: UK Government Track COVID Cases Dashboard

Produced by Essex County Council Research & Citizen Insight

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COVID-19 Bed Occupancy

- As at 18/01/22, there were 337 beds occupied by confirmed COVID-19 patients in Essex hospital trusts. This equates to 9.4% of trust capacity and is 21% lower compared to bed occupancy one week previous (425 beds occupied 11/01/22).
- A further 17 beds were occupied by patients with suspected COVID-19 (0.5% trust capacity).

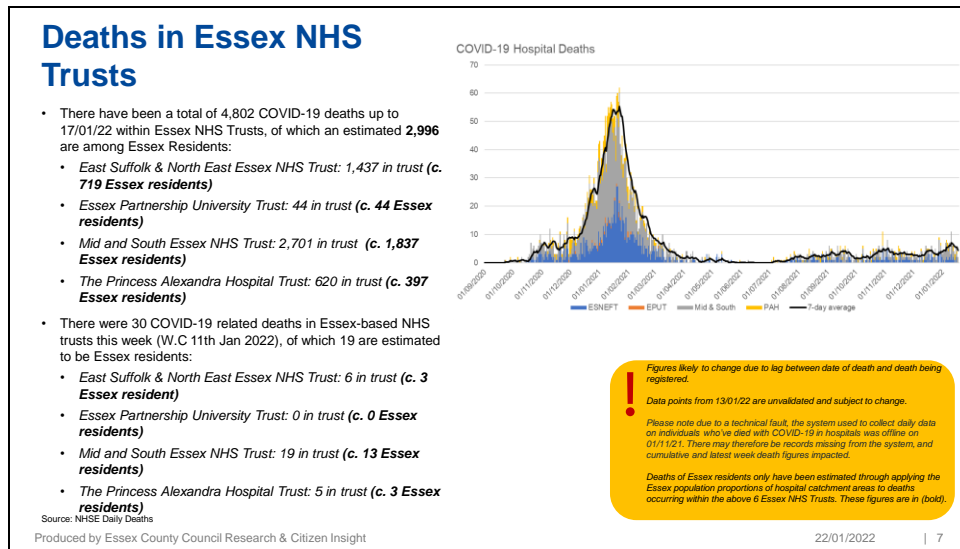
Daily number of beds occupied with confirmed COVID-19 patients over the past 5 weeks

Date	Number of Beds Occupied
13/12/2021	201
14/12/2021	209
15/12/2021	196
16/12/2021	212
17/12/2021	195
18/12/2021	174
19/12/2021	187
20/12/2021	191
21/12/2021	193
22/12/2021	209
23/12/2021	208
24/12/2021	193
25/12/2021	182
26/12/2021	203
27/12/2021	255
28/12/2021	264
29/12/2021	313
30/12/2021	352
31/12/2021	369
01/01/2022	381
02/01/2022	416
03/01/2022	451
04/01/2022	451
05/01/2022	448
06/01/2022	420
07/01/2022	436
08/01/2022	421
09/01/2022	425
10/01/2022	399
11/01/2022	396
12/01/2022	396
13/01/2022	366
14/01/2022	348
15/01/2022	359
16/01/2022	359
17/01/2022	359
18/01/2022	337

Source: NHSI SitRep Dashboard

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APPENDIX B

The office received an Housing Market report for Uttlesford from UDC, circulated to members.

Stansted Airport Watch subscription / funding request.

The office has received a request to produce the invoice and any contract relating to the installation of the railings surrounding the war memorial, project financial contribution appears in the Minutes of 14 October 2015, confirmation a grant received from UDC in the Minutes of November 2015, with final installation during the first quarter of 2016. Is the council prepared to pay for my time and travel to return to the archive to find what documentation exists? I have checked the minutes online leading up to that period and during that period but they do not minute comments beyond agreeing the spend, the grant and the subsequent Annual Parish Assembly congratulating the council on the completion of the project.

The office has also received a demand to understand what prompted the Clerk, myself, to request of a UDC officer clarification on a matter which was initiated some years previously about which I sought an update in January 2018 but have no recollection as to why I took that action or whom may have commented before, during or after a meeting, if indeed it was something commented during a meeting as there is no recorded minute on the matter.

County Cllr Martin Foley has some funding available to contribute towards the beacon project, the project must be completed before mid March to qualify.

Council received a Stansted Airport Watch update, headlined - **STANSTED REPORTS LOWEST PASSENGER NUMBERS FOR 23 YEARS Reduction in business travel could be permanent.**

Three year tree works quotations now arrived – Q1 £6,100 + VAT and Q2 - £9,670 (no VAT charged)

Members have received various communications from the District and County Council plus other bodies who support this sector, the remainder of the items are covered by this Agenda.

APPENDIX C

LEPC January 2022 Finance Statement											
Precept		27,355							Budget	Net Exp	Diff +/-
								27,355	12,988	-14,367	
Date	Supplier	Description	Invoice	FPO	Min Ref	Rec	Credit	Debit	VAT	Net	Centre
Opening Balance							46,703.11	0.00		0.00	
07-Jan	DRAX	Lighting electricity	6531/6532	DD		Y		46.23	2.20	44.03	Utility
12-Jan	ActivWeb	Web Services	6455	DD		Y		42.00	7.00	35.00	Web
12-Jan	HMR&C	Q3 Tax/NI	PAYE	FPO		Y		267.40		267.40	Clerk
17-Jan	A&J Lighting	Lighting maintenance	35831	DD		Y		24.30	4.05	20.25	Lighting
17-Jan	Memorial Hall	Hire fee	Cr 500011	BGC		Y	25.00				Income
25-Jan	TSB	Charges	N/A	PAY		Y		5.65		5.65	Admin
	Steve's Garden Servs	Parish maintenance	Inv 23	FPO				117.50		117.50	Maintenance
	Essex Tree Brothers	Tree Survey	Inv 87	FPO				672.00	112.00	560.00	Trees
	Amazon - IB	Ink cartridges	2755	FPO				15.16		15.16	Admin
	Microsoft - IB	365 subscription	6621	FPO				16.00	2.67	13.33	Admin
	Employee	Travel expenses	N/A	FPO				4.50		4.50	Admin
	Employee	Salary	PAYE	FPO							Clerk
	Employee	WFH	N/A	SO				26.00		26.00	Admin
Jan							46,728.11	1,236.74	127.92	1,108.82	
Opening Balance							45,491.37	0.00		0.00	