

Little Easton Parish Council

IAN BROWN
Parish Clerk
& Responsible Financial Officer
Email: lteastonclerk@gmail.com

72 ST. EDMUNDS FIELDS
GREAT DUNMOW
ESSEX CM6 2AN
Tel: 07913 514 589

Minutes of the **Little Easton Parish Council Meeting** held at **Memorial Hall** on **WEDNESDAY 19 APRIL 2023**
AT 7:30PM

Councillor	Attendance
VACANT	
VACANT	
Cllr Rebecca Fowell	NO
Cllr Emma Wells	YES
Cllr Simon Benstead	YES
Cllr Peter Bright	YES
Dist Cllr Michael Tayler	YES
Cnty Cllr Martin Foley	YES

19 member(s) of the public
 Clerk – Mr Ian Brown

23/001	NOTE AND APPROVE APOLOGIES FOR ABSENCE None provided
23/002	DECLARATION OF INTEREST FOR THIS MEETING None declared
23/003	APPROVE THE MINUTES OF THE MEETING 29 MARCH 2023 RESOLUTION - Approve minutes of the meeting of 29 March 2023; Proposed Cllr Peter Bright, Seconded Cllr Emma Wells – unanimous approval
23/004	RECEIVE PRESENTATION FROM DENBURY HOMES RE. LAND REAR OF STAG PH – MR. ROBERT EBURNE, PLANNING MANAGER – TIME ALLOCATED 15 MINUTES <i>Core elements -</i> <ul style="list-style-type: none"> ➤ Maintain the approval but amending the plans ➤ Change in style and architectural approach ➤ Build to reflect and respect the forms and types of building in Uttlesford district ➤ Applying for a Section 73 to vary the conditions of the planning permission ➤ Move self build back in the site ➤ Move one of the commercial builds further back ➤ Characterful build, not all same style ➤ Desire to refine the overall design ➤ Reviewing drainage plans for the site ➤ Application going forward to UDC in May ➤ Possible commence build May 2024, probably an 18 month build Q&A Large plot at site entrance – Sympathetic style and material use, set back Drainage – balancing pond will be installed Request for further details on drainage – agreed to send Request for neighbouring residents for engagement – Positively happy to engage

	<p>Stag PH parking – parking at rear of the pub Commercial parking spaces ownership / use at weekends – Needs clarifying Commercial unit restrictions – Still apply, no conflict with the pub’s trade Estate management adoption – Roads built to adopted standard, ManCo owned and managed by residents Control over road / parking usage (eg airport related parking)– Needs clarifying; Road adoption to the advantage of builders and residents Affordable housing – Priority to local residents, nomination agreement with the council Efficient housing, 25% reduction in CO2, - Benchmark test, thermal efficiency, energy efficiency; every house with Air Source Heat Pump and some with PV panels Passive building standards – Flood plain concerns – drainage system heavily reviewed, attenuation increased</p> <p>Assets handed out at the meeting are reproduced on the council website</p>
23/005	<p style="text-align: center;">PUBLIC PARTICIPATION SESSION</p> <p>Members of the public may raise questions about and comment on items on the Agenda OR of import. Session is limited to 15 minutes (3 minutes per person with no repetition of a previous question)</p> <ul style="list-style-type: none"> ➤ Street party – 151 attending thus far ➤ Gas gun bird scarer starts at 6:10am every day, suggest locate land owner
23/006	<p>*RECEIVE THE DISTRICT & COUNTY COUNCILLORS REPORTS</p> <p>Cnty Cllr Martin Foley</p> <ul style="list-style-type: none"> ➤ Highways site meet at 10am this Friday <p>Dist Cllr Michael Taylor</p> <ul style="list-style-type: none"> ➤ Thanks for all support but standing elsewhere for 2023 onwards with more suited expertise standing for this ward
23/007	<p>*NOTE CLERKS REPORT AND CORRESPONDENCE</p> <p>All items covered under the Agenda, however, due to continued accumulation of leaves along the East boundary of the playingfield it is suggested council agree to invite the parish maintenance contractor to collect and remove the leaves now whilst council consider a more permanent solution(s) – Council agreed for the Clerk to instruct the PM contractor</p>
23/008	<p>FINANCE – RECEIVE STATEMENT & AGREE PAYMENTS – APPOINT AUTHORISER</p> <p>RESOLUTION - Approve the finance statement; Proposed Cllr Peter Bright, Seconded Cllr Emma Wells – unanimous approval</p> <p>Statement – APPENDIX A</p> <p>Any member can authorise</p>
23/009	<p>RECEIVE UPDATE ON PLANS FOR THE CORONATION CELEBRATIONS</p> <p>151 attendees registered thus far</p> <p>23/009(i) – APPROVE EXPENDITURE OF £135 TO PRODUCE 50 COPIES OF THE PC BUSINESS PLAN 2023-24 FOR AVAILABILITY AT STREET PARTY</p> <p>RESOLUTION - Approve the expenditure to produce 50 copies of the PC Business Plan; Proposed Cllr Peter Bright, Seconded Cllr Simon Benstead – unanimous approval</p>
23/010	<p>PROVIDE UPDATE ON LOCATION FOR MRS JACKSON MEMORIAL BENCH</p> <p>Application can now proceed – CLERK to ACTION</p>
23/011	<p>RECEIVE UPDATE ON LOCAL PLAN – CLLR PETER BRIGHT</p>

	<p>Mr Richard Haynes, Trustee of CPRE – personally critical of LP process, evidence base extremely poor and deficient, delay is good news as it enables more evidence gathering; standard formula for house build set by central government is under review.</p> <p>Election campaigning literature from one party is wholly false in its statements re SEP and R4U performance; to note that the Local Plan working group is made up of cross party members</p>
<p>23/012 <i>Cnty Cllr Martin Foley & Dist Cllr Michael Tayler left the meeting at 20:45pm</i></p>	<p>PLANNING – REVIEW AND COMMENT ON ANY CURRENT PLANNING APPLICATIONS OR APPEALS AND OUTCOMES</p> <p>RECEIVE UPDATE ON ENFORCEMENT POSITION CONCERNING THE NEW FIELD ENTRANCE CREATED AT MILL END PLUS GRUBBING UP OF HEDGEROW No update to report</p> <p>FEEDBACK - Easton Park 1200 Homes Inquiry commenced 05 July held at the repurposed Winfresh site in Little Canfield – Awaiting Inspector report</p>
<p>23/013</p>	<p>RECEIVE CONFIRMED NOMINATIONS FOR UNCONTESTED ELECTION Three uncontested candidates, Simon Benstead, Peter Bright and Emma Wells</p>
<p>23/014</p>	<p>CONSIDER AMENDMENT TO 1996 MEMORIAL HALL AGREEMENT TO REQUIRE “ONE” MEMBER OF THE PARISH COUNCIL TO SIT ON THE COMMITTEE AND NOT TWO Cllr Emma Wells to review existing lease and report</p>
<p>23/015</p>	<p>REPRESENTATIVES REPORTS – RESPONSIBILITIES MAY CHANGE</p> <p>WAR MEMORIAL – Cllr Emma Wells Contractor to be invited to site visit to update works required, Cllr Emma Wells to arrange</p> <p>MEMORIAL HALL – TBC New door plans progressing</p> <p>PLAY AREA – Cllr Rebecca Fowell No report</p> <p>23/015(i) – RECEIVE UPDATE ON ACQUISITION OF PLAY AREA SIGNAGE No report</p> <p>GARDENS OF EASTON LODGE – TBC Tudor Day 23 April, re-enacting the signing over of Easton Lodge</p> <p>COMMUNITY ACTIVITIES – ALL CLLRS Coronation plans progressing</p> <p>HIGHWOODS QUARRY – TBC No report</p> <p>PARISH MAINTENANCE – Cllr Rebecca Fowell No report</p>
<p>23/016</p>	<p>RECEIVE UPDATE ON <i>SPECIFICATION</i> PROPOSALS TO INSTALL PATHWAY FROM MEMORIAL HALL TO PLAY AREA – CLLR SIMON BENSTEAD Defer to next meeting</p>
<p>23/017</p>	<p>RECEIVE UPDATE ON <i>SPECIFICATION</i> PROPOSALS TO INSTALL MULTI PURPOSE CONCRETE BASE AT SITE OF BEACON TO ENABLE SWAPPING OUT FOR CHRISTMAS TREE – CLLR SIMON BENSTEAD Defer to next meeting</p>
<p>23/018</p>	<p>RECEIVE UPDATE ON THE ACQUISITION OF GOV.UK DOMAIN AND ASSOCIATED EMAIL ACCOUNTS – PROPOSED ANNUAL COST £280 Order placed and in process</p>
<p>23/019</p>	<p>ITEMS OF REPORT OR FOR INCLUSION ON NEXT AGENDA Denbury Homes</p>

	23/019(i) APPOINT CONTRIBUTOR TO 5P MAGAZINE Cllr Peter Bright
23/020	DATE OF NEXT MEETING(S) – WEDNESDAY 17 MAY – ANNUAL COUNCIL MEETING – 7pm – CLOSE – 8:57pm

Signed.....Date.....

APPENDIX A

LEPC April 2023 Finance Statement										
Precept	28,500							Budget	Net Exp	Diff +/-
								43,135	1,311	-41,824
Date	Supplier	Description	Invoice	FPO/Min Ref	Rec	Credit	Debit	VAT	Net	Centre
Opening balance 1/4/22										
12/04/2023	Geosphere Ltd	Domain & Email	22UQ036-0006	FPO	Y	57,102.28				
14/04/2023	Activ Web	Web services	9303	DD	Y		336.00	56.00	280.00	Web
17/04/2023	A&J Lighting	Annualised maintenance	37164	DD	Y		42.00	7.00	35.00	Web
17/04/2023	HMR&C	Tax / NIC Q4	PAYE	FPO	Y		24.30	4.05	20.25	Lighting
19/04/2023	HMR&C	VAT claim 2022	XJV12600010147	BGC	Y	1,545.35	217.60		217.60	Clerk
19/04/2023	DRAX Energy	Lighting electricity	1701/0554	DD	Y		48.11	2.29	45.82	Income
	EALC	Subscriptions	16654				148.58		148.58	Utility
	Steves Gardening Serv	Parish maintenance	2 of 2023 cut 2				140.00		140.00	Subs
	Employee	Expenses - travel	April claim				6.75		6.75	PM
	Employee	WFH allowance	N/A				26.00		26.00	Admin
	Employee	Salary	PAYE				390.65		390.65	Admin
										Clerk
Apr						58,647.63	1,379.99	69.34	1,310.65	
Opening Balance						57,267.64	0.00		0.00	