

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a re basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative figures.

Name of smaller authority: Little Easton Parish Council

County area (local councils and parish meetings only): Essex

Financial year ending 31 March 2024

Prepared by (Name and Role): Ian Brown Clerk / RFO

Date: 04/04/2024

| | £ | £ |
|--|---|------------------|
| Balance per bank statements as at 31/3/24: | | |
| 20451901 | 3,697.77 | |
| 20498281 | 50,131.85 | |
| account 3 | | |
| account 4 | | |
| [add more accounts if necessary] account 5 | | |
| account 6 | | |
| account 7 | | |
| account 8 | | 53,829.62 |
| Petty cash float (if applicable) | | - |
| Less: any un-presented cheques as at 31/3/24 (enter these as negative numbers) | | |
| item 1 | | |
| item 2 | | |
| item 3 | | |
| item 4 | | |
| [add more lines if necessary] item 5 | | |
| item 6 | | |
| item 7 | | |
| item 8 | | |
| Add: any un-banked cash as at 31/3/xx | | - |
| Net balances as at 31/3/24 (Box 8) | | 53,829.62 |