

Little Easton Parish Council

IAN BROWN
 Parish Clerk
 & Responsible Financial Officer
 Email: lteastonclerk@gmail.com



72 ST. EDMUNDS FIELDS
GREAT DUNMOW
ESSEX CM6 2AN
Tel: 01371 871 641

Minutes of the meeting of the **Little Easton Parish Council** held in the **Memorial Hall** commencing 7:30pm on Wednesday **28th FEBRUARY 2018**

Present: Cllr Jones Cllr Wyatt Cllr Rush Cllr Fowell Cllr Dodsley

17/151	NOTE APOLOGIES FOR ABSENCE None
17/152	DECLARATION OF INTEREST FOR THIS MEETING None
17/153	MINUTES OF THE MEETING HELD ON 24 JANUARY 2018 TO BE SIGNED BY THE CHAIRMAN RESOLUTION to Approve as a correct record: Proposed Cllr Rush, Seconded Cllr Fowell
	PUBLIC PARTICIPATION SESSION This provides an opportunity for members of the public to raise questions about and comment on items on the Agenda OR of import. Time for this session is limited to 15 minutes (3 minutes per person with no repetition of a previous question) None
17/154	RECEIVE THE DISTRICT COUNCILLORS REPORT UDC element of Council Tax to be increased by 2.99%. Dist Cllr Foley remains opposed to the Easton Park development and has taken the opportunity at full council to present the latest CPRE report on the extent of Brownfield sites available for housing development thereby negating the need to develop prime agricultural land. Cllr Foley's full report to be circulated in his absence.
17/155	CLERKS REPORT AND CORRESPONDENCE. E.on have announced a price increase from April – CLERK to seek alternatives. COMPLAINT re use of Laundry Lane football pitches, Council requested to respond. PROPOSED TRAVELLERS SITE, BROXTED – Council support requested from Broxted PC in opposing the application – CLERK to clarify Planning grounds for objection.
17/156	PLANNING – REVIEW AND COMMENT ON CURRENT PLANNING APPLICATIONS UTT/18/0516/FUL - Erection of 1 no. new dwelling and garage LOCATION: Old Stag Cottage Duck Street – NO OBJECTION

	UTT/18/0420/FUL - The demolition of a derelict council owned bungalow and the construction of a new four bedroom detached dwelling house including external works and parking - The Elms Glebe Lane – <i>PENDING COMMENT</i>
17/157	FINANCE – RECEIVE STATEMENT & AGREE PAYMENTS – APPOINT AUTHORISER RESOLUTION – Approve expenditure: Proposed Cllr Wyatt, Seconded Cllr Dodsley AUTHORISATION – Cllr Jones APPENDIX A
17/158	AGREE RESPONSE TO ENQUIRY BY MEMBERS OF SEP ABOUT EASTON PARK COST CONTRIBUTIONS RESOLUTION to Approve the following statement, Proposed Cllr Dodsley, Seconded Cllr Wyatt. “No resolution passed by the council to date limits the total amount of the cost contributions the council may be prepared to make towards the overall costs of fighting the Local Plan proposals for Easton Park. To date, the council has agreed to commit the sum of £6000.00 from reserves towards the costs. Should there be a request in future to contribute further funds towards the overall costs of fighting the proposals, the council will decide at that future time whether further funding contributions can be afforded from available resources. This decision will be based upon the details of the request and the financial position of the council at that time.”
17/159	AGREE NEXT STEPS RE THREE YEAR TREE SURVEY PLAN Defer to next meeting, Plan to be recirculated to members – CLERK to ACTION
17/160	RECEIVE UPDATE ON XMAS TREE PRICING & LOCATION Defer to next meeting, Cllr unavailable to comment
17/161	REVIEW PLANNING FOR 2018 SOCIAL/FUND RAISING EVENTS Proposal to introduce a Quiz Night
17/162	AGREE OUTLINE RESERVE TYPES AND FUTURE RESERVES POLICY Examples to follow – CLERK to ACTION
17/163	APPOINT PLAY AREA INSPECTION CONTRACTOR FOR 2018 RESOLUTION – to Appoint Rospa PlaySafety, Proposed CllrWyatt, Seconded Cllr Jones
17/164	AGREE RESPONSE TO GDTC SUGGESTION TO MOVE PARISH BOUNDARY TO INCORPORATE SECTOR 4 WOODLANDS PARK INTO DUNMOW PARISH RESOLUTION – To agree to start the process of having the boundary moved
17/165	AGREE APPOINTMENT OF INTERNAL AUDITOR RESOLUTION – to Approve the appointment of Yvonne Morton as Internal Auditor for year ending March 2018, Proposed Cllr Jones, Seconded Cllr Wyatt
17/166	RECEIVE REPRESENTATIVES REPORTS: WAR MEMORIAL – No Report MEMORIAL HALL – Maintenance ongoing, additional car park signage under consideration FOOTPATHS – No Report HIGHWOODS QUARRY – Meeting January 11, extraction on schedule, quarry staff request to attend a council meeting to provide an update and invite councillors to a

	<p>site tour, quarry ultimately to be returned to agricultural land/playing-fields for c. 20 years to allow settlement prior to being available for development.</p> <p>At a meeting with the quarry management they expressed concerns over dogs off the lead being allowed to roam close to live extraction works and heavy plant manoeuvring. They are not restricting dogs walkers in the area, simply requesting that dogs are kept on their leads.</p> <p>PLAY AREA – Regular visual inspections ongoing</p>
17/167	<p>AGREE DATE FOR PARISH LITTER PICK AND INVITE ASSISTANCE FROM YOUTH OFFENDING UNIT</p> <p>Cllr Fowell to manage this event, date to be advised, possibly April, decision not to involve young offenders unit</p>
17/168	<p>ITEMS OF NOTE FOR NEXT MEETING & 5 PARISHES MAGAZINE</p> <p>Fly Tipping Litter Pick event</p>
17/169	<p>DATE OF NEXT MEETING – 28 MARCH – CLOSE – 9:30pm</p>

APPENDIX A

Payment List FEBRUARY 2018											
Date	Payee	Description	Invoice No	BACS	Account	Amount	Net	VAT	Ccentre	Ccode	Audit
27/02/18	E.on	Street Lighting Electricity	H156780516		19834368	£38.61	£36.77	£1.84	Parish	Street Lighting	6
27/02/18	A&J Lighting Solutions	Annualised maintenance	31369		19834368	£23.10	£19.25	£3.85	Parish	Lighting	6
27/02/18	Poplars Garden Services	Tree Survey	661		19834368	£48.00	£48.00	£0.00	Parish	Open Spaces	6
28/02/18	Employee	Salary	PAYE		19834368	£331.00	£331.00	£0.00	Parish	Clerk	4
28/02/18	Employee	Expenses	Mileage		19834368	£4.50	£4.50	£0.00	Parish	Clerk	4
28/02/18	HMRC	PAYE	N/A		19834368	£37.20	£37.20	£0.00	Parish	Clerk	4
28/02/18	SNH Garden Services	Various	2000		19834368	£274.20	£274.20	£0.00	Parish	Ground works	6
		TOTAL				£756.61	£750.92	£5.69			
Account		Balance									
TSB 19834368		£18,155.96	Signed			Date					
Income			Minute Ref								
PARISH – 19834368											
PAYER	DESCRIPTION	METHOD	AMOUNT		Audit						
UDC	Grant Play equipment	BGC	£3,500.00		3						
Cclub	Hire	Cheque - 500005	£552.50		3						
		TOTAL	£4,052.50								