

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** appear in the column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on a credit and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative numbers.

Name of smaller authority: Little Easton Parish Council

County area (local councils and parish meetings only): Essex

Financial year ending 31 March 20xx

Prepared by (Name and Role): Ian Brown - Clerk / RFO

Date: 17/05/2022

	£	£
Balance per bank statements as at 31/3/22		
20451901	43,164.2	
[add more accounts if necessary]		
	43,164.2	43,164.2
Petty cash float (if applicable)	-	-
Less: any unpresented cheques as at 31/3/22 (enter these as negative numbers)		
[add more lines if necessary]		
	0.00	
Add: any un-banked cash as at 31/3/22		
	-	-
Net balances as at 31/3/22 (Box 8)		43,164.2