

Little Easton Parish Council

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Minutes of the **Little Easton Parish Council** meeting held in the **Memorial Hall** commencing 7:30pm on Wednesday **31st OCTOBER 2018**

Present: Cllr Dodsley Cllr Hindley Cllr Jones Cllr Fowell Cllr Rush
Members of the public

18/85	NOTE APOLOGIES FOR ABSENCE Cllr Wyatt and Dist Cllr Foley
18/86	DECLARATION OF INTEREST FOR THIS MEETING Cllr Rush – Item 18/95
18/87	MINUTES OF THE MEETING HELD ON 26 SEPTEMBER 2018 TO BE SIGNED BY THE CHAIRMAN RESOLUTION to Approve as a correct record: Proposed Cllr Jones, Seconded Cllr Rush
	<p style="text-align: center;">PUBLIC PARTICIPATION SESSION</p> <p>Members of the public may raise questions about and comment on items on the Agenda OR of import. Session is limited to 15 minutes (3 minutes per person with no repetition of a previous question)</p> <p>LAND SECURITIES COMMUNITY ENGAGEMENT DIRECTOR – Kate Greatrix introduced herself and her role as Community Engagement for Land Securities, a point of contact for the community and the parish council; employed by Barton Willmore but on secondment to Land Securities.</p> <p>Tree felling on the LS site was part of the Forestry Estate Management due to Ash Dieback disease and NOT part of any pre-development clearance work.</p> <p>Despite the associated Nissen Huts being put forward for addition to the Heritage List they failed inclusion on just two criteria out of a possible eight. – Cllr Dodsley to resubmit a request for their inclusion.</p> <p>*GOAL NET - Query why goal net had been removed – Recent Safety report identified hazard with goal equipment necessitating the temporary removal of the Net pending remedy of the hazard and reinstatement of the Net. In addition - quotations are being sought for the installation of Astro-turf in the goal mouth.</p> <p>FOOTWAY PARKING – Growing concerns over parking on footway causing a hazard to other road users, nuisance to footpath users and adjoining properties. CLERK to escalate concerns to PCSO, Cllr Hindley to approach local PH.</p> <p>MEMORIAL HALL CAR PARK – Resident(s) from Manor Road requested an update on the plans for the memorial hall car park and expressed a number of concerns about the car park having a gate and their reservations as to how this would work in practice. The parish council confirmed that the management of the hall and car park</p>

	is within the sole remit of the Memorial Hall Trustees and questions should be directed to the Hall Management Committee. The parish council are awaiting receipt of further detailed information and plans from the Trustees before commenting further.
18/88	RECEIVE THE DISTRICT & COUNTY COUNCILLORS REPORTS See APPENDIX A
18/89	<p>CLERKS REPORT AND CORRESPONDENCE</p> <p>GRANT FUNDING - Successful bid to Stansted Communities Fund for £250 funding towards War Memorial refurbishment in preparation for the 100th Anniversary commemoration.</p> <p>TUPI MARQUEE – Further to previous minutes, Tipi confirmed diameter 10.5Metres – CLERK to advise Hirer OK to go ahead.</p> <p>CABLEWAY – Now repaired and back in service.</p> <p>NEIGHBOURHOOD PLANNING MEETING – Scheduled to commence at 6pm</p> <p>TREE WORKS – To commence once leaf fall more or less completed; contractor to review tree condition.</p> <p>POLICE, FIRE & CRIME COMMISSIONER – Invitation for members to attend meeting on 19 November at 6:30pm til 8:00pm, public meeting.</p> <p>UTTLESFORD COMMUNITY TRAVEL – Xmas concert, 01 December, Foakes Hall, major fund raising event in support of their vital transport link for the remote, lonely and housebound, members invited to continue their support for this charity.</p> <p>ESSEX HIGHWAYS – The County top twenty pothole campaign requests input from the parish.</p> <p>SSE – 2019 Calendar now available.</p> <p>CAMPAIGN TO PROTECT RURAL ENGLAND – The parish council is requested to continue their support by renewing their annual subscription.</p> <p>ESSEX & HERTS AIR AMBULANCE – Thank you letter for the council’s continued support for the vital service they provide.</p>
18/90	PLANNING – REVIEW AND COMMENT ON CURRENT PLANNING APPLICATIONS None current
18/91	<p>FINANCE – RECEIVE STATEMENT & AGREE PAYMENTS – APPOINT AUTHORISER</p> <p>RESOLUTION – Approve expenditure: Proposed Cllr Hindley, Seconded Cllr Jones</p> <p>AUTHORISATION – Cllr Jones APPENDIX B</p> <p>CLERK to close October accounts and provide members budget performance to date to enable their review and consideration for input to 2019 Budget requirements at next meeting.</p>
18/92	<p>REVIEW PLANNING FOR 2018 SOCIAL/FUND RAISING EVENTS</p> <p>QUIZ – Proved great success producing approx. £600 surplus towards Play Area equipment refurbishment/replacement.</p> <p>DECEMBER CELEBRATIONS – A community family event is planned for 09 December between 3pm and 5pm where mulled wine, nibbles and mince pies will be served, all for just £3 per head (proceeds towards play area). Plus some tables for arts & crafts to entertain any who wish to enjoy. Bring your own nibbles and drink if you wish.</p> <p>REMEMBRANCE SUNDAY – Commemoration Service 10:45am War Memorial followed by gathering at Memorial Hall.</p>

18/93	<p>CONSIDER ARRANGEMENTS AND EXPENDITURE ASSOCIATED WITH BEACON LIGHTING EVENT ON 11 NOVEMBER</p> <p>Battles Over Event – see website for more details Risk Assessment for event completed Tribute to those fallen read by previous High Sheriff at 6:50pm Last Post played at 6:55pm Beacon lighting at 7:00pm to coincide with National event; individuals to be confirmed Retire to Memorial Hall for soup, sausages, rolls and refreshments RESOLUTION – Agreed to donate £50 towards costs of event – Proposed Cllr. Hindley, Seconded Cllr. Jones</p>
18/94	<p>RECEIVE REPRESENTATIVES REPORTS:</p> <p>WAR MEMORIAL Plants purchased, weed killer applied to patio area, frontage stones painted white, wreath available for service, large poppies to be placed on railings</p> <p>MEMORIAL HALL Lettings increased; Trustees circulating letter to residents of Manor Road ref car park</p> <p>FOOTPATHS Nothing to report</p> <p>HIGHWOODS QUARRY Noise complaints to be shared with SRC</p> <p>PLAY AREA Gate fixed, resurfacing quotes received. Safety Report item 7 – Basketball Posts – Cut back vegetation to be addressed Safety Report item 11 - Abacus – Cut back vegetation to be addressed Play Equipment recall – Wicksteed to be pursued for update Goal Area – Astro-turf quotations being sought (see *Goal Net reinstatement)</p>
18/95	<p>RECEIVE UPDATE ON PROPOSED MAINTENANCE WORKS TO VILLAGE PLANTERS Defer to next meeting due to increased work necessitating a revised quote</p>
18/96	<p>AGREE ACTION ON LETTER SUGGESTED SENT TO POTENTIAL HERITAGE STATUS PROPERTIES Remove from agenda</p>
18/97	<p>CONSIDER QUOTE TO UPDATE PARISH COUNCIL WEBSITE - £350 + vat / £35 PER MONTH Confirm with contractor price will hold until April 2019, add cost to 2019 budget</p>
18/98	<p>EASTON PARK – RECEIVE UPDATE ON REGULATION 19 PROCESS TO DATE Nissen Hut to be resubmitted for inclusion in Heritage List</p>
18/99	<p>ITEMS OF NOTE FOR NEXT MEETING & 5 PARISHES MAGAZINE Family Xmas gathering arrangements</p>
18/100	<p>DATE OF NEXT MEETING – 28 NOVEMBER – CLOSE – 09:24pm</p>

Signed.....Date.....

APPENDIX A
DISTRICT COUNCILLORS UPDATE – CLLR MARTIN FOLEY

Local Plan Update

We are almost a third of the way through this period of gathering representations on the Addendum of Focussed Changes to the Regulation 19 Local Plan. UDC has not yet received many representations although anticipate that more comments will be made closer to the deadline. As previously highlighted, the best way to make comments is through the online consultation portal which can be accessed via the website, at www.uttlesford.gov.uk/draftplan2018. Submissions can also be made by email or post using the representation form – the details are available [here](#).

The closing date for comments is 5pm on Tuesday 27 November.

Development Plan Documents

As part of the ongoing dialogue with the garden community promoters, officers met with representatives from Grosvenor to discuss the content and process of the North Uttlesford DPD. Officers proposed a comprehensive list of policy areas that the DPD needs to address and Grosvenor have broadly accepted them. Key issues such as the requirements for affordable housing and up front delivery of essential infrastructure will therefore be fully addressed in the DPD.

It was also agreed that, where appropriate, Grosvenor could make a financial contribution to the preparation of additional evidence that may be needed to support the DPD. Officers welcomed this but it was stressed that the briefs for any such evidence would need to be agreed by the council. Grosvenor accepted this principle.

The work on the DPDs for North Uttlesford and Easton Park has already begun by collecting the evidence that is needed; the DPD for West of Braintree has already completed its issues and options consultation.

West of Braintree

Braintree and Uttlesford officers together with Richard Bayley, managing director of North Essex Garden Communities Ltd, met with Don O’Sullivan, Chief Executive of Galliard Homes and his team, on Wednesday. This was one of a series of meetings between NEGC and landowners and promoters of the strategic sites identified in the North Essex Authorities’ submitted local plans for garden communities.

NEGC and Braintree DC have previously met with the Andrews field Consortium. The purpose of the meeting was to explore the extent to which there was a meeting of minds between the councils and NEGC on the one hand and Galliard on the other, and the extent to which Galliard would be interested in considering a role in delivery of the cross boundary garden community in accord with the TCPA principles. It was agreed between the parties that it would be worthwhile holding a second meeting to progress discussion over possible arrangements.

Airport planning application

I thought it would be good to update you on the additional public speaking sessions which are being held in relation to the Stansted Airport planning application. As a reminder, there are three sessions taking place, on Tuesday 6 November (10am-1pm) and Wednesday 7 November (2-5pm & 6-9pm).

Manchester Airports Group has been allocated a 20-minute slot at the start of the Tuesday morning session (10am), and Stop Stansted Expansion will be making a 40-minute presentation at 6pm at the beginning of the final session on the Wednesday evening. Other speakers have been allocated a slot but there are still some spaces available. The details on how to register to speak can be viewed on the resource page on the website, at www.uttlesford.gov.uk/airportapplication.

APPENDIX B

LEPC OCTOBER 2018 Finance Statement										
Balance at 31/10/18 - £22,903.89										
							Budget	Net Expense	Diff +/-	
							21,006.00	13,417.00	7,589.00	
Date	Supplier	Description	Invoice	Cheque no	Minute	Rec	Credit	Debit	VAT	Net
03-Oct	Stansted Comm Fnd	War Mem Grant	500007	Cq701457		Y	250.00	0.00		0.00
15-Oct	A&J Lighting	Lighting maintenance	32141	DD		Y		24.30	4.05	20.25
23-Oct	Eon	Street Lighting	H1651A6DEF	DD		Y		42.46	2.02	40.44
26-Oct	C Hindley	Quiz Night Funds	N/A	CSH		Y	710.00	0.00		0.00
31-Oct	D Wyatt	WM Planting	S Perry	FPO				33.00	4.99	30.00
31-Oct	MD Landscapes	Grass cutting	1329	FPO				78.00	13.00	65.00
31-Oct	Logic 8 Ltd	Stationery	1973923	FPO				19.99	3.33	16.66
31-Oct	Employee	Salary	N/A	FPO				360.64		360.64
31-Oct	Employee	Expenses	N/A	FPO				9.00		9.00
31-Oct	SNH Garden Services	Maintenance	2062	FPO		Y		210.00		210.00
31-Oct	N Holden	Quiz expenses	N/A	FPO		Y		21.55		21.55
31-Oct	J Jones	Quiz expenses	N/A	FPO		Y		173.24		173.24
Oct							960.00	972.18	27.39	946.78