

## Little Easton Parish Council

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**72 ST. EDMUNDS FIELDS**  
**GREAT DUNMOW**  
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Minutes of the **Little Easton Parish Council** meeting held in the **Memorial Hall** commencing 7:30pm on Wednesday **26<sup>th</sup> SEPTEMBER 2018**

Present: Cllr Wyatt      Cllr Jones      Cllr Fowell      Cllr Rush  
 Dist Cllr Foley  
 Members of the public

<b>18/68</b>	<b>NOTE APOLOGIES FOR ABSENCE</b> Apologies noted for Cllr Dodsley and Cllr Hindley
<b>18/69</b>	<b>DECLARATION OF INTEREST FOR THIS MEETING</b> Cllr Rush, Items 18/74 and 18/77
<b>18/70</b>	<b>MINUTES OF THE MEETING HELD ON 25 JULY 2018 TO BE SIGNED BY THE CHAIRMAN</b> <b>RESOLUTION</b> to Approve as a correct record: Proposed Cllr Jones, Seconded Cllr Rush
	<b>PUBLIC PARTICIPATION SESSION</b> Members of the public may raise questions about and comment on items on the Agenda OR of import. Session is limited to 15 minutes (3 minutes per person with no repetition of a previous question)  BROADBAND – Duck Street and Manor Road should go live very soon. GIGABIT BROADBAND VOUCHER – Enables residents to claim £500 for the installation costs and businesses up to £3,000. CAR PARK – Comments, concerns and observations included in Item 18/82
<b>18/71</b>	<b>RECEIVE THE DISTRICT &amp; COUNTY COUNCILLORS REPORTS</b> Local Plan briefing and latest from SSE <span style="float: right;">APPENDIX A</span>
<b>18/72</b>	<b>CLERKS REPORT AND CORRESPONDENCE</b> REQUEST TO SITE TIPI STYLE MARQUEE ON PLAYINGFIELD DURING WEDDING RECEPTION BOOKED FOR JULY 2019 – CLERK to seek clarification of size. DUCK STREET 40mph buffer zone – Highways received no objections, awaiting confirmation of implementation date. 2019 ELECTION MANAGEMENT TRAINING DAY £85 – CLERK to attend.
<b>18/73</b>	<b>PLANNING – REVIEW AND COMMENT ON CURRENT PLANNING APPLICATIONS</b> UTT/18/2461/FUL – Roslyns, Duck Street – convert to residential – NO OBJECTION UTT/18/2477/HHF – Northleigh, Manor Road – Convert garage to residential annexe – NO OBJECTION. UTT/18/2479/FUL – Mawbyns, Mill End, Erection of 1 dwelling plus – NO OBJECTION
<b>18/74</b>	<b>FINANCE – RECEIVE STATEMENT &amp; AGREE PAYMENTS – APPOINT AUTHORISER</b> <b>RESOLUTION</b> – Approve expenditure: Proposed Cllr Wyatt, Seconded Cllr Fowell AUTHORISATION – Cllr Jones <span style="float: right;">APPENDIX B</span>
<b>18/75</b>	<b>REVIEW PLANNING FOR 2018 SOCIAL/FUND RAISING EVENTS</b>

	Flyers printed and distributed with 5P magazine, tickets printed none sold to date; suggested consider cancelling event if insufficient tickets sold by 08 October
<b>18/76</b>	<p><b>RECEIVE REPRESENTATIVES REPORTS:</b></p> <p><b>WAR MEMORIAL</b> Verge side stones to be painted white, weed killer to be applied to paving slabs, replant flower beds</p> <p><b>MEMORIAL HALL</b> Bookings have increased</p> <p><b>FOOTPATHS</b> No report</p> <p><b>HIGHWOODS QUARRY</b> Complaint of noise from that direction at 5:40am, Cllr Jones to raise with SRC</p> <p><b>PLAY AREA</b> Awaiting quote to renew play area safety surfacing</p>
<b>18/77</b>	<p><b>RECEIVE UPDATE ON PROPOSED MAINTENANCE WORKS TO VILLAGE PLANTERS</b> Additional vehicle damage to one planter, no further input from resident offering to assist with planter project, council to proceed with agreed renovation plus additional work to recently damaged planter</p>
<b>18/78</b>	<p><b>CONSIDER QUOTE FROM WICKSTEED TO REPAIR ZIP WIRE - £890 + VAT</b> <b>RESOLUTION</b> – Agreed to instruct Wicksteed to complete repair – Proposed Cllr Fowell, Seconded Cllr Jones – CLERK to ACTION</p>
<b>18/79</b>	<p><b>AGREE ACTION ON LETTER SUGGESTED SENT TO POTENTIAL HERITAGE STATUS PROPERTIES</b> Agreed to defer to next meeting</p>
<b>18/80</b>	<p><b>CONSIDER QUOTE TO UPDATE PARISH COUNCIL WEBSITE - £350 + vat / £35 PER MONTH</b> Agreed to defer to next meeting</p>
<b>18/81</b>	<p><b>EASTON PARK – RECEIVE UPDATE ON REGULATION 19 PROCESS TO DATE</b> Agreed to defer to next meeting</p>
<b>18/82</b>	<p><b>REVIEW OPTIONS FOR BETTER SECURING THE MEMORIAL HALL CAR PARK</b></p> <ul style="list-style-type: none"> <li>• Trustees expressed concerns over site security, potential Traveller access and occurrences of antisocial behaviour, proposition to consider part securing of car park with fencing and lockable gate leaving some freely available parking; Trustees sought legal advice.</li> <li>• Concerns expressed that any barrier will encourage parking along Manor Road, which is a Bridleway, creating congestion.</li> <li>• Vehicle parking may overflow onto surrounding roads.</li> <li>• Consideration should be given to dustcarts ability to turn at the car park.</li> <li>• Police should be alerted to security issues.</li> <li>• Concerns raised over speed of vehicles using Manor Road.</li> <li>• Proposed to poll the community for input on the potential plans for the car park.</li> <li>• Trustees to submit to council a detailed report on their proposition.</li> </ul>
<b>18/83</b>	<p><b>ITEMS OF NOTE FOR NEXT MEETING &amp; 5 PARISHES MAGAZINE</b> Christmas party and update on 40mph buffer zone</p>
<b>18/84</b>	<p><b>DATE OF NEXT MEETING – 31 OCTOBER – CLOSE – 8:46pm</b></p>

Signed.....Date.....

## APPENDIX A

### Local Plan & MAG planning application

18 September 2018

#### Member Briefing

#### What We are Going to Cover

- ☑ The Local Plan
- ☑ Household projections
- ☑ Housing supply
- ☑ East Herts' Plan
- ☑ North Essex Authorities' Plans
- ☑ MAG Application
- ☑ Meeting arrangements
- ☑ Likely recommendations and obligations

#### The Local Plan to date...

- Issues and Options consultation – October 2015
- New Settlement Option confirmed – March 2016
- Hybrid Strategy agreed – July 2016
- Interim appraisal of New Settlement Options – October 2016
- Identification and Assessment of Garden Community Reasonable Alternatives – December 2016

• Regulation 18 consultation – July 2017

• Evidence base update to look at Reg. 18 representation issues

• Regulation 19 representation period – June 2018

#### New Household Projections

• Housing projections to be released 20 September

– Potential for lower OAHN

– But, updating the SHMA would take time, and agreement of partners

– Require a further Reg 19 stage

– Submission post 24 Jan 2019 (NPPF2)

– Also, government say “we will consider adjusting the (standardised) method after the household projections are released in September 2018”

– If projections are lower, do not need to lower housing requirement

– Significant risks of seeking to do so

#### Housing Supply

• Homes delivered 2017/18: 966

• A third higher than last year!

• Officers currently producing five year housing land supply update for use when considering planning applications

• However, NPPF2 now requires new household projections to be taken into account, currently have a higher target

• Implications for UDC: despite a year of exceptional delivery of homes our 5YHLS looks to have worsened

#### Developments at East Hertfordshire

• On 11 September East Herts Full Council was to consider adopting Local Plan

• However, Secretary of State directed EHDC to not adopt plan

• SoS has powers to instruct LPAs to make justified modifications

- SoS had received requests to intervene
- Implications for UDC
- Risks continue to plan making until adopted
- Influence of MPs
- Emphasis continues on duty to cooperate

#### West of Braintree Garden Community

##### What was known on 19 June?

- North Essex Authorities' Inspector's letter published 15 June
- Braintree District Council – limited work required to get back on track
- Early indication by officers of following Option 2

##### What has changed since 19 June?

- Further letter from Inspector on 2 August
- NEA's decisions on how to proceed
- Early confirmation by Braintree (and Tendring) to pursue Option 2
- Colchester to pursue an Option 2 variation

##### Implications for the Local Plan

- Elevated risk around the delivery of West of Braintree Garden community
- The Plan needs to be 'sound' at the point of submission
- Needs to reflect this risk and indicate potential measures the Council will take
- Addendum of Focussed Changes

##### Addendum of Focussed Changes

- Can cover limited soundness issues, will not be wide ranging and will not change the strategy in the Plan

–Explicitly, allocation contingent upon delivery of cross boundary garden community

- Council report – 9 October
- Six week representation period
- Publish further work the Council has been undertaking over the summer
- Submit the Local Plan in January – before the deadline for NPPF2

##### Questions?

##### Stansted Airport Planning Application

- Date set for determination of the application – Wed 17 October
- Preceded by 3 sessions in which people can address the committee members
- Opportunity for up to 9 hours of speaking spread over 2 days on Tues 9 and Wed 10 October.
- Report on the proposals due to be published Mon 1 October

##### Stansted Airport Planning Application – likely recommendation

- Recommendation still subject to consideration of final advice from key consultees
- Expected to be a recommendation for approval
- Mitigation measures to address adverse impacts will be integral part of the recommendation.
- The package of obligations will encompass those obligations from previous consents that are still applicable

##### Stansted Airport Planning application

- Works to the strategic highway network
- MAG to fund the Transport Forum:
  - to achieve 50% plus of air pax using public transport
  - to pump prime improved public transport links
  - to improve the bus/ coach station
  - to carry out works to the local road network
  - to promote walking/ cycling
- New terms of reference and membership

## Stansted Airport planning application

- New sound insulation grant scheme
- Continued air quality monitoring
- Monitoring of any effects on Hatfield Forest and mitigation
- New community and wellbeing fund
- Possible separate fund for dealing with impacts of fly parking

## APPENDIX B

LEPC SEPTEMBER 2018 Finance Statement										
Balance at 26/09/18 - £23,851.29										
								<b>Budget</b>	<b>Net Expense</b>	<b>Diff +/-</b>
								<b>20,506.00</b>	<b>12,225.01</b>	<b>-8,280.99</b>
Date	Supplier	Description	Invoice	Payment	Minute Ref	Rec	Credit	Debit	VAT	Net
10-Sep	UDC	Precept Pt2	N/A	DC			8,783.50	0.00		0.00
20-Sep	ICO	Subscription	ZA278595	DD		Y		35.00		35.00
24-Sep	I Brown	Fun Day cash	N/A	FPI		Y	35.35	0.00		0.00
27-Sep	SNH Garden Services	Maintenance	2052	BACS				170.00		170.00
27-Sep	Eon	Street Lighting	H16331541D	BACS				43.88	2.09	41.79
27-Sep	M D Landscapes	Grass cutting	1290	BACS				78.00	13.00	65.00
27-Sep	A&J Lighting	Lamp maintenance	32037	BACS				24.30	4.05	20.25
27-Sep	SNH Garden Services	Maintenance	2053	BACS				120.00		120.00
27-Sep	HMRC	PAYE	N/A	BACS				72.20		72.20
27-Sep	Employee	Expenses	N/A	BACS				16.20		16.20
27-Sep	Employee	Salary	N/A	BACS				360.64		360.64

DRAFT