

## LITTLE EASTON PARISH COUNCIL

### Minutes of the meeting held on Wednesday 27<sup>th</sup> April 2016 at 8.35pm in the Memorial Hall

1. Present: Chris Audritt (Chairman), Doug Wyatt (Vice-Chairman), Jess Rush, Chris Hindley, John Freeman (UDC), Jackie Deane (Clerk) and 1 member of the public.
2. Apologies for absence were received from Cllrs Andy Dodsley, John Freeman (UDC) and Simon Walsh (ECC). There were no declarations of interest on agenda items.
3. Minutes of the last meeting were signed by the Chairman as a true record.
4. Public Forum – none
5. Meeting dates - It was agreed to change the date for the July meeting from 13<sup>th</sup> to 20<sup>th</sup> July.
6. War memorial – It was agreed that the two benches recently purchased would be placed in the war memorial garden in memory of George Weston and Bruce Marshall. Members agreed that the Clerk should arrange for the paving to be pressure washed and benches to be fixed and the Chairman would arrange a date for the re-dedication of the memorial.
7. Community events and litter-pick – It was agreed that these will be advertised in the pub to help inform more members of the public and Cllr Hindley agreed to organise the litter-pick.
8. External Audit and Annual Return – The Council resolved to agree that it has adequate financial management arrangements and the Clerk and Chairman completed the relevant page of the Annual Return. Members agreed to appoint Ken Davidson as its internal auditor.
9. Representatives' reports – Chris Audritt reported on the beacon lighting to commemorate the Queen's 90<sup>th</sup> birthday, which was well-attended by residents. Doug Wyatt volunteered to maintain the garden, with his wife, Wendy. It would be helpful to combine a garden tidy with the litter-pick.
10. Clerk's report and correspondence – The councillor vacancy will continue to be advertised in the parish magazine and on the website but members should actively encourage interest in a new councillor to be co-opted as soon as possible. Insurance renewal documents were passed to Cllr Hindley for his comment.
11. Planning – no applications for comment. The Clerk submitted comments to UDC for the Local Plan consultation and Statement of Community Involvement.
12. Finance – The current account balance on 1<sup>st</sup> April was £12,383.08. Payments were Hayes Garden World (benches, paid on 6<sup>th</sup> April) £1,251, J Deane £572.45, EALC £123.40, E-On £30.40 and A&J Lighting (including annual inspection) £290.10.
13. Items for the next agenda – Election of Chairman and Vice-Chairman, agreements and representatives.
14. Date of next meeting – AGM on Wednesday, 25<sup>th</sup> May at 7.30pm in the Memorial Hall.

Meeting closed at 9pm.