

## LITTLE EASTON PARISH COUNCIL

### Minutes of the Annual Parish Council Meeting held on Wednesday 30<sup>th</sup> May 2012 at 8pm in the Memorial Hall

Present: Sue Gilbert, Janina Jones, Steve Oakey, Roger Board, Jackie Deane (Clerk) and 2 members of the public

1. Annual election of Chairman: Sue Gilbert was proposed by J Jones and seconded by R Board.
2. The Chairman made the Statutory Declaration of Acceptance of Office.
3. Annual election of Vice-Chairman: Janina Jones was proposed by Roger Board and seconded by S Oakey.
4. Apologies for absence were received from Simon Walsh (ECC), UDC Cllr Lawrence Smith, Rob Boulton, John Willson. The signed Acceptance of Office was returned to the Clerk and there were no declarations for this meeting.
5. Minutes of last AGM, held on 19<sup>th</sup> may 2011, were signed as a true record.
6. The Chairman's report was read out at the meeting and a copy is kept on file.
7. Representatives' reports: were included in the Chairman's report. All representatives need to continue with their areas of responsibility:
  - S Gilbert – tree warden, recreation ground and village hall representative
  - J Jones – village hall and gravel pit
  - J Willson (in his absence) – gravel pit
  - S Oakey – charities
  - R Board – planning
  - R Boulton (in his absence) – footpaths
8. Annual review of maintenance contracts and agreements:
  - Street lighting - contract to be reviewed next year
  - Grass cutting - no formal contract by prices have been verbally guaranteed to stay the same for another year
  - Grounds maintenance - costs have been within budget and councillors are happy to continue with current arrangements with N Holden
  - Cricket club - has a 10-year agreement which is not up for renewal but they wish to review and discuss the agreement. This should be an agenda item for the next meeting
  - Trees to be assessed in the October risk assessment and consider a maintenance contract. Planned expenditure is in the region of £4-5K over a 4-year period but quotes should be considered at the October meeting.

9. Public forum and questions from residents will be included in the meeting to follow.
10. The timetable for 2012/13 meetings will be circulated and agreed at the July parish council meeting. Email notification of meetings to councillors was agreed.
11. The date of the next Annual Parish Council Meeting (AGM) will be held on Wednesday, 29<sup>th</sup> May 2013, at 8p in the Memorial Hall.

Meeting closed at 8.35pm