

Little Easton Parish Council

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Minutes of the **Little Easton Parish Council** meeting held in the **Little Easton Parish Church** commencing 7:30pm on Wednesday **29 MAY 2019**

Present: Cllr Dodsley Cllr Fowell Cllr Rush Cllr Keefe
Dist Cllr Foley

Members of the public

19/22	NOTE APOLOGIES FOR ABSENCE Apologies received from Cllr Hindley and Dist Cllr Tayler
19/23	DECLARATION OF INTEREST FOR THIS MEETING Cllr Rush – Item 19/28 - Finance
19/24	APPROVE THE MINUTES OF THE MEETINGS HELD ON 24 APRIL AND 15 MAY 2019, TO BE SIGNED BY THE CHAIRMAN RESOLUTION to Approve as a correct record: Proposed Cllr Fowell, Seconded Cllr Rush
	PUBLIC PARTICIPATION SESSION Members of the public may raise questions about and comment on items on the Agenda OR of import. Session is limited to 15 minutes (3 minutes per person with no repetition of a previous question) None offered
19/25	RECEIVE THE DISTRICT & COUNTY COUNCILLORS REPORTS Overview at APPENDIX B
19/26	RECEIVE CLERKS REPORT AND CORRESPONDENCE Matters previously circulated to be dealt under Agenda Items listed
19/27	PLANNING – REVIEW AND COMMENT ON CURRENT PLANNING APPLICATIONS APPEAL - 19/00044/REF - UTT/18/3265/FUL - Manor View Manor Road, Proposed demolition of existing garage/workshop and erection of 1 no. dwelling with 2 no. cart-lodges. Advice only, no action to be taken at this point in time
19/28	FINANCE – RECEIVE STATEMENT & AGREE PAYMENTS – APPOINT AUTHORISER RESOLUTION – Approve payments: Proposed Cllr Dodsley, Seconded Cllr Rush AUTHORISATION – Cllr Fowell APPENDIX A
19/29	AGREE ADOPTION OF GRANT AWARD POLICY AND APPLICATION PROCESS RESOLUTION – Approve adoption: Proposed Cllr Dodsley, Seconded Cllr Keefe Council to agree Application submission close date and Assessment month for notification to successful applicants

19/30	<p>AGREE CONTRACT FORMAT AND CONTENTS TO BE ISSUED TO CONTRACTORS RESOLUTION – Approve adoption in principle: Proposed Cllr Fowell, Seconded Cllr Keefe CLERK to formulate template for circulation and invite comment</p>
19/31	<p>RECEIVE REPRESENTATIVES REPORTS: WAR MEMORIAL Cllr Keefe reports the memorial in good condition, presented members with review complete with photographs – APPENDIX B - 1) Propose entrance gate be prepared and preserver applied, 2) Two benches on Memorial site be likewise treated and 3) Area be weeded by local children aged between 10-14 for up to 2 hours under Cllr Keefe’s + one other adult’s supervision with appropriate gloves and tools supplied. Risk assessment to be completed. Brickwork on memorial remains in need of pointing. MEMORIAL HALL Bookings remain positive, loose pile of stones on car park to be moved behind kitchen to free up an additional parking space FOOTPATHS Cllr Fowell reported all bridges now repaired, other areas of paths remain pending HIGHWOODS QUARRY No report PLAY AREA Playsafety report to be reviewed, Basketball frame sign to be fixed to structure 19/31(i) RECEIVE UPDATE ON REPLACEMENT BIN FOR PLAY AREA Members to check whether bin has in fact now been installed Request to include Gardens of Easton Lodge and Local Plan under this item</p>
19/32	<p>RECEIVE UPDATE ON PLANTER REFURBISHMENT & PLANTING Refurbishment and planting completed, Cllr Rush to hold remaining paint for future freshening of woodwork. Water rota to be produced and request for assistance to be publicised. Inexpensive, mobile water bowser to be purchased.</p>
19/33	<p>DISCUSS AND AGREE THE NEXT STEPS TO BE TAKEN BY THE PC IN RESPECT OF THE MH COMMITTEE PLANS TO INSTALL A GATE ACROSS THE MH CAR PARK Confirmed the existing Lease states that the Trustees need the approval of the parish council for the proposed action and that they must seek written permission from the parish council. Proposed the council write to the Memorial Hall Management Committee requesting a meeting to discuss the matter as a matter of urgency. Council confirmed they did not fundamentally disagree with the proposed actions but that an element of fine tuning of those plans, as discussed, should meet with a wider community approval. CLERK to ACTION</p>
19/34	<p>DISCUSS AND AGREE THE SITING OF THE NEW AND EXISTING PLAYGROUND SIGNS ON MANOR ROAD AND GIVE THE GO AHEAD FOR THE NEW SIGN TO BE ORDERED AND THE SIGNS TO BE INSTALLED BY A RESIDENT AT THEIR OWN COST</p>

	<p>Council agreed to the closing of the gap in the fence that runs along Manor Road, adjacent to the playingfield.</p> <p>New sign to be situated opposite the border between Willows and Northleigh.</p> <p>Old sign to be moved to the corner of car park entrance at the end of the fence.</p> <p>RESOLUTION – Approve action, advise resident to proceed: Proposed Cllr Fowell, Seconded Cllr Dodsley</p>
19/35	<p>DISCUSS AND AGREE WHETHER LEPC SHOULD SEND A LETTER TO UDC IN SUPPORT OF THE GDTC LETTER ASKING FOR UDC TO WITHDRAW THE LOCAL PLAN</p> <p>Unanimous agreement, Cllr Dodlsey to compose response and submit to UDC and Councillors</p>
19/36	<p>DISCUSS AND AGREE WHETHER LEPC SHOULD SEND A LETTER TO THE NEW ADMINISTRATION AT UDC FORMALLY ADVISING THEM OF THE 1939 RESTRICTIVE COVENANT AND REQUESTING THAT ANY PROPOSED DEVELOPMENT RESPECTS AND EXCLUDES THE LAND COVERED BY THE COVENANT</p> <p>A Covenant statement signed by the Countess of Warwick protects Easton Park from future development beyond ten houses maximum. In light of the wholesale change of Administration at UDC, as a result of the local elections, it is proposed to request the newly formed council consider this document and its value due to the originally unsympathetic position of their predecessors and the documents dismissal.</p> <p>RESOLUTION – Approve action: Proposed Cllr Dodsley, Seconded Cllr Rush Cllr Dodsley to ACTION</p>
19/37	<p>CONFIRM ACTION TO BE TAKEN AS A RESULT OF THE NEWLY ADVISED ESSEX HIGHWAYS FOOTWAY REPAIR INITIATIVE</p> <p>To be announced across social media to encourage residents to notify Cllrs of known issues for submission to the scheme</p>
19/38	<p>DATE OF NEXT MEETING – NO MEETING DURING JUNE, JULY 10 PARISH CHURCH – CLOSE 8:58pm</p>

Signed.....Date.....

APPENDIX A

MAY statement 2019-2020												
Precept	23,540											
									Budget	Net Expe	Diff +/-	
									23,189	3,177	-20,012	
Date	Supplier	Description	Invoice	BACS	Minute R	Rec	Credit		Debit	VAT	Net	
Opening Balance							25,840.57		0.00		0.00	
15/05/2019	A&J Lighting	Monthly mainten	32952	DD		Y			24.30	4.05	20.25	
28/05/2019	Employee	Salary	PAYE	SO		Y			404.73		404.73	
30/05/2019	MD Landscapes	Grass Cutting	54						156.00	26.00	130.00	
30/05/2019	Activ Web Design	Website build	1870						420.00	70.00	350.00	
30/05/2019	J Rush	Planters refurb	N/A						67.85		67.85	
30/05/2019	S. Perry	Plants A rated	213458						24.00		24.00	
30/05/2019	S. Perry	Pants B rated	213458						54.20	9.04	45.16	
30/05/2019	SNH Garden Servic	Maintenance	2127/2131						280.00		280.00	
30/05/2019	Playsafety Ltd	Safety Inspection	41970						103.20	17.20	86.00	
04/06/2019	Haven Power	Street Lighting pow	7951/7952	DD					46.23	2.20	44.03	
30/05/2019	Employee	Expenses	N/A						6.80		6.80	
30/05/2019	HMRC	PAYE	N/A						8.80		8.80	
									0.00		0.00	
									0.00		0.00	
									0.00		0.00	
May							25,840.57		1,596.11	128.49	1,467.62	
Closing balance							24,244.46					

APPENDIX B

Election Details

Seats won

Party name

 Residents for Uttlesford	26
 Liberal Democrats	7
 Conservative and Unionist Party	4
 Independent	2
 Labour	0
 The Green Party of England and Wales	0
 United Kingdom Independence Party	0

Turnout: 37%

New Appointments - UDC

Cllr Richard Freeman **Chair**
Cllr Martin Foley **Vice Chair**

[Cllr John Lodge](#) - **Leader**

Lead for Planning and the Local Plan

[Cllr Petrina Lees](#) - **Deputy Leader**

Portfolio Holder for Housing, Health, and Wellbeing

[Cllr Paul Fairhurst](#) - Portfolio Holder for Business, Economy, Jobs, Investment and Strategy, Youth Services

[Cllr Heather Asker](#) - Portfolio Holder for Council and Public Services

[Cllr Barbara Light](#) - Portfolio Holder for Education and Libraries, Culture, Heritage and Tourism

[Cllr Louise Pepper](#) - Portfolio Holder for Environment and Green Issues, Equalities

[Cllr Neil Hargreaves](#) - Portfolio Holder for Finance and Budget

[Cllr Deryk Eke](#) - Portfolio Holder for Infrastructure, Transport and Stansted Airport

[Cllr Anthony Gerard](#) - Portfolio Holder for Residents and Community Partnerships, Police and Emergency Services

[Cllr Alexander Armstrong](#) - Portfolio Holder for Sports and Leisure