

Little Easton Parish Council

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**72 ST. EDMUNDS FIELDS**  
**GREAT DUNMOW**  
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Minutes of the **Little Easton Parish Council** meeting held in the **Memorial Hall** commencing 7:30pm on Wednesday **29 JANUARY 2020**

Present: Cllr Dodsley Cllr Rush Cllr Fowell Cllr Rodwell  
 Dist Cllr Tayler County Cllr Walsh

Members of the public

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| <b>19/135</b> | <b>NOTE APOLOGIES FOR ABSENCE</b><br>Apologies received from Cllrs Keefe & Hindley and Dist Cllr Foley   |
| <b>19/136</b> | <b>DECLARATION OF INTEREST FOR THIS MEETING</b><br>Interest declared Cllr Rush, Item 19/143  |
| <b>19/137</b> | <b>APPROVE THE MINUTES OF THE MEETING HELD ON 27 NOVEMBER 2019 AND EGM 15 JANUARY 2020</b><br><b>RESOLUTION</b> to Approve minutes: Proposed Cllr Rodwell, Seconded Cllr Dodsley   |
|               | <b>PUBLIC PARTICIPATION SESSION</b>  |
|               | Members of the public may raise questions about and comment on items on the Agenda OR of import. Session is limited to 15 minutes (3 minutes per person with no repetition of a previous question)   |
|               | FLOODING BOWYERS BRIDGE – Suggestion to enquire of Land Securities whether the gate at Blue Gates could be accessed in times of flooding as an alternative route by local residents? Cllr Dodsley has made similar enquiry of SRC to access a route across their property, who are in agreement pending LS agreeing passage across the Airfield.<br>Request to enquire of the Environment Agency whether they have works planned to aid the water flow in the Chelmer.<br>Suggestion to install a “height stick” on the roadside near Bowyers Bridge to advise motorists of the water depth when flooding occurs.  |
|               | LITTER BIN – Broken litter bin in Memorial Hall car park to be removed   |
|               | MANOR ROAD SURFACE MAINTENANCE – Not the responsibility or liability of residents along Manor Rd   |
|               | CAR PARK SIGN – Suggested sign advising motorists to exit the car park and Manor Rd in general slowly, respectful of residents.  |
|               | CAR PARK GATE – Request for adherence to agreed “opening and closing” times for the gate, PC to remind MHMC of the agreement and need for continuity in adhering to those timings.   |
|               | FENCING – Manor Rd fencing, two panels fallen, request to reinstate if fence renewal contract is not due to commence soon.   |
| <b>19/138</b> | <b>RECEIVE THE DISTRICT &amp; COUNTY COUNCILLORS REPORTS</b><br>County Cllr Walsh – ECC ENERGY SWITCH – Auction closes 10/02/20 for those residents in the scheme.<br>COUNCIL TAX – County proportion increased by approx. 2.9%<br>HIGHWAYS – Enjoying an additional £5Million funding<br>CLIMATE CHANGE INITIATIVE – Enjoying £5Million funding, committee due to announce Chairman who is a member of the House of Lords. Essex Forest initiative is seeking areas to plant 375,000 trees over the next five years across Essex. Air Space Change Strategy, Stansted Airport Consultative Committee (STAC) are meeting with Department of Transport (DoT), a public consultation will be forthcoming, a proposed implementation by 2023 of all sub 7,000 feet flights routed by Stansted ATC using a Satellite Navigation based system and those above to be routed by National Air Traffic System (NATS).<br><i>Cllr Walsh left the meeting</i> |

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|               | <p>District Cllr Tayler – VEHICLE IN RIVER AT GREAT EASTON – Poses a potential pollution risk, GEPC pursuing earliest possible removal.</p> <p>BROXTED WOODS – Licence for 30% “thinning”, suggestion to seek Tree Preservation Order (TPO)</p> <p>FLOODING – River Chelmer designated by EA as a “Main river”, roads flooding issues are both an EA and Highways responsibility, Highways should be advised via the reporting Portal of the flooding issue and request any highway drainage channels be pumped/cleaned.</p> <p>FLOOD PLANNING – Cross Agency &amp; Authority joined up thinking required to formulate Plans of Action for flooding instances, separate to but in addition to Local Emergency Plans.</p>   |
| <b>19/139</b> | <p><b>RECEIVE CLERKS REPORT AND CORRESPONDENCE</b></p> <p>TREE SURGEON PHASE TWO – Commencing Tuesday 4 February, for safety reasons they will need to temporarily close the car park gate when working in that area, I have advised the Memorial Hall committee as they do have bookings that week.</p> <p>ADDITIONAL LITTER BIN SERVICING – UDC, Dunmow depot to respond.</p> <p>EALC CEO – Invitation to contribute to the retirement fund – Agreed £10, CLERK to ACTION.</p> <p>CITIZENS ADVICE BUREAU – Seeking financial assistance - Signposted to Grant award policy.</p> <p>SUPPORT 4 SIGHT – Seeking financial assistance - Signposted to Grant award policy.</p> <p>INVITATION TO JOIN THE UALC – Requested clarification of membership benefits.</p> <p>VE DAY CELEBRATIONS - Beacon lighting to follow the National request, Beacon fallen over due to the post rotting, land owner to be approached regarding reinstatement.</p> |
| <b>19/140</b> | <p><b>FINANCE – RECEIVE STATEMENT &amp; AGREE PAYMENTS – APPOINT AUTHORISER</b></p> <p><b>RESOLUTION</b> to Approve payments: Proposed Cllr Fowell, Seconded Cllr Rodwell</p> <p style="text-align: right;"><b>APPENDIX A</b></p> <p>Cllr Dodsley to authorise</p>   |
| <b>19/141</b> | <p><b>PLANNING – REVIEW AND COMMENT ON ANY CURRENT PLANNING APPLICATIONS</b></p> <p>None to review</p>   |
| <b>19/142</b> | <p><b>UPDATE ON SPEEDWATCH INITIATIVE AND ASSOCIATED EQUIPMENT</b></p> <p>Due to a sad lack of interest the equipment has been returned to Essex Speedwatch as there are some nineteen groups awaiting equipment</p>   |
| <b>19/143</b> | <p><b>CONSIDER THE QUOTATIONS FOR THE FENCE REPLACEMENT ALONG MANOR ROAD BOUNDARY WITH PLAYINGFIELD PLUS GATEWAY OPTIONS – DETAILS CIRCULATED TO MEMBERS</b></p> <p>Cllr Rush left the meeting</p> <p><b>RESOLUTION</b> to Agree “Zig Zag” gate option and Accept Q3 at £1,760: Proposed Cllr Dodsley, Seconded Cllr Rodwell - CLERK to ACTION</p>   |
| <b>19/144</b> | <p><b>CONFIRM CLERK TO UPDATE LAND REGISTRY PROPRIETORSHIP REGISTER, “TITLE ABSOLUTE ADDRESS” FOR MEMORIAL HALL AND PLAYINGFIELD – TITLE NO. EX837777</b></p> <p><b>RESOLUTION</b> to Approve update: Proposed Cllr Dodsley, Seconded Cllr Fowell</p> <p>CLERK to ACTION</p>   |
| <b>19/145</b> | <p><b>CONSIDER SENDING CORRESPONDENCE TO LAND SECURITIES SEEKING ASSURANCE THAT PROPOSED TREE WORKS ON EASTON PARK ARE WITHIN THE SCOPE OF THE ASSOCIATED LICENCE AND THAT THE ASBESTOS ON SITE DISTURBED BY THOSE WORKS POSES NO RISK TO THE RESIDENTS</b></p> <p>Cllr Rodwell provided detailed overview for numerous concerns; herself and Cllr Dodsley to draft comprehensive letter to be sent by the Council to Land Securities seeking various clarifications and assurances reference proposed Wood thinning, to include Asbestos removal, Wildlife impact, response to Forestry Commission advice on Ash Die Back treatment/action and impact assessment of HGV movements required during these works.</p> <p>CLERK to ACTION</p>   |
| <b>19/146</b> | <p><b>RECEIVE REPRESENTATIVES REPORTS:</b></p> <p><b>WAR MEMORIAL</b> – No Report</p> <p><b>MEMORIAL HALL</b> – Request MHMC update 5P magazine of operating hours</p> <p><b>FOOTPATHS</b> – Fallen tree to be investigated further</p> <p><b>HIGHWOODS QUARRY</b> – No report</p>   |

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|               | <b>PLAY AREA</b> – As agreed order placed for Safety Surfacing, CLERK to advise Contractor ref ABACUS not being re-installed due to age and deterioration<br><b>19/146/(i) SEESAW COSTINGS</b> – ALL Cllrs invited to research ALL “DDA” compliant play equipment for pricing and installation, for future consideration.<br><b>EASTON PARK &amp; LOCAL PLAN</b> – Inspectors found unsound, visit <a href="https://www.stopeastonpark.co.uk/">https://www.stopeastonpark.co.uk/</a><br><b>STANSTED AIRPORT</b> – Planning application refused but SSE and community remaining vigilant |
| <b>19/147</b> | <b>RECEIVE UPDATE ON PROPOSED REMOVAL OF BT PHONE BOX</b><br>Cllr Fowell to follow up with BT   |
| <b>19/148</b> | <b>ITEMS OF REPORT OR FOR INCLUSION ON NEXT AGENDA OR IN 5P MAGAZINE</b><br>Speedwatch<br>Fence Design<br>Play Area Safety Surfacing  |
| <b>19/149</b> | <b>DATE OF NEXT MEETING(S) – FEBRUARY 26 – MEMORIAL HALL – CLOSE – 9:25pm</b>   |

Signed.....Date.....

#### APPENDIX A

| JANUARY statement 2019-2020 |                    |                   |            |       |         |     |                  | Budget        | Net Exp      | Diff +/-      |
|-----------------------------|--------------------|-------------------|------------|-------|---------|-----|------------------|---------------|--------------|---------------|
| Precept                     | 23,540             |                   |            |       |         |     |                  | 23,540        | 9,534        | -14,006       |
| Date                        | Supplier           | Description       | Invoice    | BACS  | Min Ref | Rec | Credit           | Debit         | VAT          | Net           |
| <b>Opening Balance</b>      |                    |                   |            |       |         |     | 30,662.87        | 0.00          |              | 0.00          |
| 05-Jan                      | SNH Garden Service | Maintenance       | 2192       | FPO   |         | Y   |                  | 130.00        |              | 130.00        |
| 13-Jan                      | Memorial Hall      | Rent              | N/A        | CQ948 |         | Y   | 25.00            |               |              |               |
| 15-Jan                      | A&J Lighting       | Maintenance Light | 33682      | DD    |         | Y   |                  | 24.30         | 4.05         | 20.25         |
| 16-Jan                      | Haven Power        | Electricity       | 23274/2327 | DD    |         | Y   |                  | 47.86         | 2.28         | 45.58         |
| 10-Jan                      | Activ              | Web services      | 2885       | DD    |         | Y   |                  | 42.00         | 7.00         | 35.00         |
| 20-Jan                      | HMRC               | PAYE Q3           | PAYE       | FPO   |         | Y   |                  | 30.00         |              | 30.00         |
| 28-Jan                      | Employee           | Salary            | PAYE       | SO    |         | Y   |                  | 404.73        |              | 404.73        |
| 30-Jan                      | A Dodsley          | LR EX837777       | 64999      | FPO   |         |     |                  | 59.94         |              | 59.94         |
| 30-Jan                      | Employee           | Expenses          | N/A        | FPO   |         |     |                  | 6.75          |              | 6.75          |
| 30-Jan                      | EALC               | Contribution      | N/A        | FPO   |         |     |                  | 10.00         |              | 10.00         |
| <b>January</b>              |                    |                   |            |       |         |     | <b>30,687.87</b> | <b>755.58</b> | <b>13.33</b> | <b>742.25</b> |
| <b>Closing balance</b>      |                    |                   |            |       |         |     | <b>29,932.29</b> |               |              |               |
| Balance                     | Current Account    | 29942.29          |            |       |         |     |                  |               |              |               |
| Reserves                    | Play Area          | 5000              |            |       |         |     |                  |               |              |               |
| Reserves                    | Election           | 1500              |            |       |         |     |                  |               |              |               |
| Reserves                    | Legals             | 1000              |            |       |         |     |                  |               |              |               |