

Little Easton Parish Council

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Minutes of the **Little Easton Parish Council** meeting held in the **Memorial Hall** commencing 7:30pm on Wednesday **28 AUGUST 2019**

Present: Cllr Dodsley Cllr Fowell Cllr Rush Cllr Keefe Cllr Hindley  
\*Cllr Rodwell upon co-option  
Dist Cllr Tayler Dist Cllr Foley

Members of the public

19/55	<b>NOTE APOLOGIES FOR ABSENCE</b> None reported
19/56	<b>DECLARATION OF INTEREST FOR THIS MEETING</b> Cllr Rush declared an interest in Item 19/63
19/57	<b>APPROVE THE MINUTES OF THE MEETINGS HELD ON 10 JULY, TO BE SIGNED BY THE CHAIRMAN</b> <b>RESOLUTION</b> to Approve as a correct record: Proposed Cllr Hindley, Seconded Cllr Fowell
19/58	<b>RECEIVE CO-OPTION INTRODUCTORY STATEMENTS FROM CANDIDATES, COUNCIL TO CONSIDER THEIR SELECTION WITH ANY SUCCESSFUL CANDIDATE INVITED TO SIGN THE DECLARATION OF ACCEPTANCE OF OFFICE AND TAKING THEIR SEAT WITH THE COUNCIL MEMBERS</b>  *Candidate presented an introduction to themselves and why they would wish to join the council; Candidate left the meeting for members to consider the application, Candidate requested to re-join the meeting and duly invited to be co-opted onto the council.  CLERK completed formalities with the signing of the Acceptance of Office and Cllr Rodwell asked to complete a Registration of Interests form and submit to UDC.
	<b>PUBLIC PARTICIPATION SESSION</b> Members of the public may raise questions about and comment on items on the Agenda OR of import. Session is limited to 15 minutes (3 minutes per person with no repetition of a previous question)  DRUG ABUSE – Seemingly reduced somewhat in Mem Hall car park, speeding vehicles along Manor Road and some instances in the Mem Hall car park remain an issue. SIGNAGE – Thanks to Dist Cllr Foley for his influence over the removal of the roadside Play Area sign. Signage along Manor Road improved.  Offer for providing closure of gap in fence adjacent to Manor Road by resident to proceed.  MEMORIAL HALL GATE OPERATION – Various concerns raised, PC confirmed responsibility for gate operational procedures were the responsibility of the Trustees.  NOTICEBOARD – A combined Memorial Hall and Parish Council Noticeboard has been ordered.  Suggestion to reinstitute mechanism for advising residents events/activities at the Memorial Hall
19/59	<b>RECEIVE THE DISTRICT &amp; COUNTY COUNCILLORS REPORTS</b>

	<p>Dist Cllr Foley advised - UDC are signed up to a cross party Climate Emergency Change Resolution, indicating an intention for a Carbon neutral status by 2030, more details to follow.</p> <p>Dist Cllr Foley suggested despite hopes for ultimate refusal "mitigation measures" should, nevertheless, be considered which would include the planting of 10's of '000's of trees plus screening all at the expense of the Developer.</p>
<b>19/60</b>	<p><b>RECEIVE CLERKS REPORT AND CORRESPONDENCE</b></p> <p>Concerned raised by a resident concerning Tractors, Trailers and large vehicles passing along Duck Street. Clerk confirmed they are hauling grain from the fields to the store in Park Road.</p> <p>LIGHTING – Received Annual Lighting survey, circulated to members – One lamp had to be replaced, outside the Perch.</p> <p>ROUND HOUSE – Empty house falling into disrepair – Cllr Dodsley advised further</p> <p>SPEEDWATCH – Notice posted on social media - Covered under Agenda item 19/71</p> <p>FoI request – Play Area, How many exist, Any sold and what area they covered?</p> <p>SRC- Suggested dates in September for formal meeting plus Open day Saturday morning tours in September for groups and residents in general.</p> <p>ESSEX Highways annual plan document, circulated to members. EALC – ebulletin, circulated to members.</p> <p>BARDFIELD BRIDGE UPDATE – Provided by Cnty Cllr Simon Walsh, you may have also seen the item on social media from their Clerk correcting misrepresentation of an extended finish date to the works.</p> <p>LOCAL PLAN – Various communications circulated to members concerning the Local Plan inspection which will be covered in more detail by the agenda item.</p> <p>EHAAT – Air Ambulance request for financial support</p>
<b>19/61</b>	<p><b>FINANCE – RECEIVE STATEMENT &amp; AGREE PAYMENTS – APPOINT AUTHORISER</b></p> <p><b>RESOLUTION</b> – Approve payments: Proposed Cllr Dodsley, Seconded Cllr Hindley</p> <p><b>AUTHORISATION</b> – Cllr Dodsley <span style="float: right;"><b>APPENDIX A</b></span></p>
<b>19/62</b>	<p><b>PLANNING – REVIEW AND COMMENT ON CURRENT PLANNING APPLICATIONS</b></p> <p>Members to be invited to attend a Planning meeting due to late notice of application for this full council meeting. Request to comment on Broxted Parish planning application to be added to that Agenda.</p> <p>CLERK to ACTION</p>
<b>19/63</b>	<p><b>RECEIVE QUOTATIONS FOR PLAY AREA FENCE REPAIR FOR FINAL SELECTION, CIRCULATED TO MEMBERS PRIOR TO THIS MEETING</b></p> <p>Cllr Rush left the meeting.</p> <p>Contractor selection options reduced to two companies; CLERK to request pricing update from contractors for the renewal of top and bottom rails in addition to posts; CLERK advised upon receipt of that confirmation which criteria to apply to award the contract without recourse to the council.</p>
<b>19/64</b>	<p><b>CONSIDER THE POSSIBILITY OF INSTALLING FENCING AND A GATE TO THE PLAYINGFIELD/CAR PARK BOUNDARY</b></p> <p>Cllr Rush re-joined the meeting</p> <p>Due to potential impact on the cricket pitch the club is to be consulted and invited to comment for the September meeting. Suggestions put forward to consider alternatives such as a "mound" or "ditch" barrier with some consideration for emergency vehicle and grass cutting equipment access.</p>

19/65	<p><b>AGREE PURCHASE OF REPLACEMENT LITTER BIN FOR THE PLAY AREA AT £195.95</b>  Price slightly increased to £205.90  <b>RESOLUTION</b> to Approve purchase: Proposed Cllr Fowell, Seconded Cllr Rush  CLERK to ACTION</p>
19/66	<p><b>ADOPT PREVIOUSLY CIRCULATED CONTRACTING AGREEMENT AND INVITATION TO TENDER DOCUMENTS</b>  <b>RESOLUTION</b> to Approve document adoption: Proposed Cllr Hindley, Seconded Cllr Keefe</p>
19/67	<p><b>RECEIVE REPRESENTATIVES REPORTS:</b>  <b>WAR MEMORIAL</b> – Maintenance ongoing, recent hot weather hampered progress  <b>MEMORIAL HALL</b> – Car park misuse and Gate operation remain issues  <b>FOOTPATHS</b> – Nothing to report  <b>HIGHWOODS QUARRY</b> – Meeting for Cllr Hindley with SRC currently set for 17 September  <b>PLAY AREA</b> – Proposed working group meet with suppliers on site to discuss options  <b>EASTON PARK &amp; LOCAL PLAN</b> – Cllr Dodlsey presented an overview of the recent Inspector review and the situation in general. He advised new documents were now available on the UDC website for comments and that they must be submitted by the 11 September deadline</p>
19/68	<p><b>RECEIVE UPDATE ON PROPOSAL TO REMOVE THE BT TELEPHONE BOX – CLLR FOWELL</b>  Cllr Hindley left the meeting  Cllr Fowell advised a UDC Officer was dealing with submission to BT for the continuation of the service; adopting the structure with no connected service for alternative use is an option but has associated maintenance costs</p>
19/69	<p><b>RECEIVE UPDATE ON RESPONSE FROM HISTORICAL ENGLAND REFERENCE PRESERVATION OF WOODEN GATE POSTS ADJACENT TO PARISH CHURCH – CLLR FOWELL</b>  Awaiting formal response from Historical England local representative.  Gardens of Easton Lodge advised that HE have suggested cost to refurbish posts is in the region of £10, 000.</p>
19/70	<p><b>RECEIVE UPDATE ON COMMUNITY INITIATIVE FUND (CIF) GRANT APPLICATION</b>  Submission made, awaiting outcome  <b>19/70(i) – RESOLVE TO APPLY CIF MONIES, IF SUCCESSFUL IN THAT BID, TO REPLACEMENT OF PLAY AREA SURFACING</b>  <b>RESOLUTION</b> to Approve application of funds: Proposed Cllr Rush, Seconded Cllr Keefe</p>
19/71	<p><b>CONFIRM SPEEDWATCH EQUIPMENT ITEMS HELD IN STORAGE</b>  Items in storage confirmed and circulated to members as: 1*Speedwatch Gun, 2*Roadside Signs, 3*Hi-Vis Jackets, 1*Activity Report Folder and 3*Clipboards for Event Log Reporting.  <b>19/71(i) – REQUEST INTEREST FOR APPOINTMENT AS REPRESENTATIVE SHOULD RECENT INTEREST EXPRESSED ON SOCIAL MEDIA IN ESTABLISHING A SPEEDWATCH GROUP MATERIALISE</b>  Pending feedback from residents</p>
19/72	<p><b>ITEMS OF REPORT OR FOR INCLUSION IN NEXT AGENDA</b>  Update from CLERK on Empty Property Report and proposed formation of Speedwatch Group. Add Airport representative report</p>
19/73	<p><b>DATE OF NEXT MEETING(S) – SEPTEMBER 25 – MEMORIAL HALL – CLOSE – 9:40pm</b></p>

Signed.....Date.....

**APPENDIX A**

<b>AUGUST statement 2019-2020</b>										
Precept		23,540								
									<b>Budget</b>	<b>Net Exp</b>
									23,540	5,470
										-18,070
<b>Date</b>	<b>Supplier</b>	<b>Description</b>	<b>Invoice</b>	<b>BACS</b>	<b>Minute Re</b>	<b>Rec</b>	<b>Credit</b>	<b>Debit</b>	<b>VAT</b>	<b>Net</b>
<b>Opening Balance</b>							22,608.28	0.00		0.00
12-Aug	Activ Web	Web services	2221	DD		Y		42.00	7.00	35.00
15-Aug	A&J Lighting	Street Lighting	33207	DD		Y		24.30	4.05	20.25
27-Aug	Haven Power	Electricity	5256/5282	DD		Y		47.86	2.28	45.58
28-Aug	Employee	Salary	PAYE	SO		Y		404.73	0.00	404.73
29-Aug	Employee	Expenses	N/A					6.75	0.00	6.75
29-Aug	SNH Garden servcs	Maintenance	2157					121.00	0.00	121.00
29-Aug	MD Landscapes	Grass cutting	169					78.00	13.00	65.00
<b>August</b>							22,608.28	724.64	26.33	698.31
<b>Closing balance</b>							<b>21,883.64</b>			