

Little Easton Parish Council

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Minutes of the **Little Easton Parish Council** meeting held in the **Memorial Hall** commencing 7:30pm on Wednesday **27 NOVEMBER 2019**

Present: Cllr Dodsley Cllr Rush Cllr Keefe

19/111	NOTE APOLOGIES FOR ABSENCE Apologies received from Cllrs Fowell, Hindley and Rodwell and Dist Cllrs Foley and Tayler
19/112	DECLARATION OF INTEREST FOR THIS MEETING Cllr Dodsley – Item 19/117, Home Start donation request
19/113	APPROVE THE MINUTES OF THE MEETING HELD ON 13 NOVEMBER TO BE SIGNED BY THE CHAIRMAN RESOLUTION to Approve as a correct record: Proposed Cllr Rush, Seconded Cllr Keefe Minutes signed by the Chairman
	PUBLIC PARTICIPATION SESSION Members of the public may raise questions about and comment on items on the Agenda OR of import. Session is limited to 15 minutes (3 minutes per person with no repetition of a previous question) MANOR ROAD FENCE GAP – Concerns expressed since closure, Item 19/126 addresses concerns FOOTWAY DUCK END – Surface badly broken up, overhanging hedges, both hamper safe use ROADSIDE HEDGES DUCK END TO MILL END – Overhanging, narrowing road width
19/114	RECEIVE THE DISTRICT & COUNTY COUNCILLORS REPORTS See APPENDIX A
19/115	RECEIVE CLERKS REPORT AND CORRESPONDENCE FREEDOM OF INFORMATION REQUEST – Confirm how many school crossing patrols were employed by this council during 2009/10 or at least prior to 2018/19 plus associated questions to do with hours and numbers employed - ZERO SPEED SIGNS AND PLAY AREA SIGNS – Enquiry from residents re these signs - Highways authorised the council re-siting the sign from the junction of Manor Road with Duck Street, and due to safety concerns expressed by residents earlier in the year a resolution was passed in May, item 19/34 to move and install the signs you now see by the playingfield. <i>To confirm that a Bridleway does not have an enforceable speed limit, the 10mph signs are purely there as advisory to motorists and further enforce the fact that they are entering an area where children may be playing, cycling or generally enjoying themselves.</i> GAP IN HEDGE – Query why a much used gap at the top of the playingfield was closed off, not closed by the PC but children had built a Den, the gap is open.

	<p>ROUND HOUSE LAUNDRY LANE - Planning enforcement investigated alleged breach and have passed the Matter onto the Buildings at Risk Officer. Cllr Dodsley questioned why this is not an example of "Untidy Land"</p>
19/116	<p>FINANCE – RECEIVE STATEMENT & AGREE PAYMENTS – APPOINT AUTHORISER RESOLUTION – Approve payments: Proposed Cllr Keefe, Seconded Cllr Rush AUTHORISATION – Cllr Dodsley APPENDIX B 19/116(i) AUTHORISE CLERK TO MAKE PAYMENTS DURING DECEMBER RESOLUTION – Approve authorisation: Proposed Cllr Dodsley, Seconded Cllr Keefe 19/116(ii) AGREE BUDGET FOR 2020-2021 RESOLUTION – Approve Budget at £25,612: Proposed Cllr Keefe, Seconded Cllr Rush 19/116(iii) AGREE PRECEPT REQUEST FOR 2020-2021 RESOLUTION – Approve Precept at £25,612: Proposed Cllr Rush, Seconded Cllr Keefe Council authorised Chairman and Clerk to sign the Precept request application</p>
19/117	<p>CONSIDER THE FOLLOWING DONATION REQUESTS 19/117(i) – HOME START RESOLUTION – Approve donation £50: Proposed Cllr Rush, Seconded Cllr Keefe CLERK to ACTION 19/117(ii) – ESSEX AND HERTS AIR AMBULANCE TRUST RESOLUTION – Approve donation £50: Proposed Cllr Dodsley, Seconded Cllr Keefe CLERK to ACTION</p>
19/118	<p>CONFIRM ADOPTION OF S137 GRANT AWARD POLICY COMMENCING YEAR 2020-2021 RESOLUTION – Approve adoption of policy: Proposed Cllr Dodsley, Seconded Cllr Rush</p>
19/119	<p>AGREE SUBMISSION OF UDC COMMUNITY PROJECT GRANT APPLICATION FOR £3,485 TO HELP DEFRAY COST OF INSTALLING PLAY AREA SAFETY SURFACING AROUND SIX ITEMS OF EQUIPMENT RESOLUTION – Approve submission: Proposed Cllr Dodsley, Seconded Cllr Keefe</p>
19/120	<p>PLANNING – REVIEW AND COMMENT ON CURRENT PLANNING APPLICATIONS New Premises Licence - Little Easton Manor - The application is to allow the venue to be used for weddings, private parties, corporate and public events. NO OBJECTION ESS/20/18/UTT/13/01 – Highwood Quarry - Continuation of the winning and working of sand and gravel, erection of a concrete plant, workshop and ancillary buildings, and the importation and treatment of inert material to produce secondary aggregate and reclamation material for progressive restoration to landscaped farmland originally permitted by planning permission ref. ESS/52/13/UTT without compliance with Condition 4 (Hours of operation) to allow heavy goods vehicles to travel off site between the hours 0600 and 0700 Monday to Saturday. ESS/21/18/UTT/9/01 – Highwood Quarry - Continuation of the Importation of 70,000m³ per annum of inert waste and the installation and use of a soils washing plant for the recycling of waste, together with associated access onto the highway and a separate silt press as permitted by planning permission ref. ESS/35/16/UTT without compliance with condition 6 (Control of vehicle movements) to allow heavy goods vehicles to travel offsite between the hours 0600 and 0700 Monday to Saturday." No Observations beyond Cllr Dodsley requested the statutory comment include the expectation that upon expiry the permitted operating times will revert to the originally agreed – after 7am. <i>UTT/19/2922 & 2923/HHF & LBC Yew Tree Cottage, Park Road - Proposed single storey rear extension, insertion of dormer window to rear elevation and associated internal alterations.</i> NO OBJECTION</p>

19/121	RECEIVE UPDATE ON RESPONSE FOR SPEEDWATCH GROUP COMMUNITY SUPPORT No further feedback or response from residents, it was agreed that the equipment will remain in the parish for the time being
19/122	RECEIVE FEEDBACK FROM CRICKET CLUB TO POSSIBLE PLAYINGFIELD PROTECTION OPTIONS Cricket Club raised valid concerns and objections for any boundary obstacle, this item is to be shelved; letter of thanks recognising input and concerns. CLERK to ACTION
19/123	RECEIVE REPRESENTATIVES REPORTS: WAR MEMORIAL – Cllr Keefe to liaise with parish maintenance contractor to compile maintenance schedule MEMORIAL HALL – Secured new booking with local authority FOOTPATHS – Vegetation debris blocking ditch on footpath running from Long Pond, behind The Spinney through to Duck Street HIGHWOODS QUARRY – No report PLAY AREA – Awaiting grant bid outcome, consider DDA equipment and See-Saw for 2020 EASTON PARK & LOCAL PLAN – Place services have completed a new assessment of the Nissen Huts and they be included in the next iteration of the Heritage List, 2020 STANSTED AIRPORT – No report
19/124	RECEIVE UPDATE ON PROPOSED REMOVAL OF BT PHONE BOX No update on situation, noted it is out of operation, Cllr Keefe to report to BT
19/125	CONSIDER REQUEST TO INSTAL A RUBBISH BIN ADJACENT TO THE CRICKET PAVILION The redundant litter bin from the play area is too damaged to be reused and requires new base unit with cover; considered unfit for use, it is to be disposed of. CLERK to enquire of UDC whether they would agree to empty an additional bin before the PC consider purchasing of an additional bin.
19/126	CONSIDER RENEWAL OF FENCE ALONG THE BOUNDARY OF THE PLAYINGFIELD & MANOR ROAD, TO INCLUDE REINSTATEMENT OF A “GATED ENTRY” RESOLUTION – Replace entire fence complete with “slalom access point”: Proposed Cllr Rush, Seconded Cllr Keefe Specification to be drafted to enable circulation of request to tender document
19/127	ITEMS OF REPORT OR FOR INCLUSION ON NEXT AGENDA OR IN 5P MAGAZINE Speedwatch update SeeSaw and DDA play equipment purchase
19/128	DATE OF NEXT MEETING(S) – JANUARY 29 / 2020 – MEMORIAL HALL – CLOSE – 9:25pm

Signed.....Date.....

APPENDIX A

Michael Tayler District Council - October 2019

One of the potentially significant areas that I have been involved with over the last few weeks is the air quality committee which is part of the environmental health department of the council. Clearly this has important ramifications following the declaration of the environmental and climate emergency and hopefully should influence areas such as planning and health and well-being. I have been particularly keen to find out potential health impacts of short term high concentration of pollutants, up until now, as with most councils measurements are usually made using diffusion tubes on lampposts etc, which measure NO2 and particulates over long periods (ie days or weeks) rather than hours. The council is now buying some more expensive equipment which will measure more pollutants over shorter periods of time, one of which provisionally will go in at the bottom of Town Street in Thaxted because of interest, not only in traffic pollution, but also because it is on the flight path for Stansted. Little Easton was also brought up by both Louise Pepper and myself for more work with diffusion tubes.

Work on the District(and also Essex County) Council Health an Well-being committee has also been useful. Much less successful has been engaging with highways. I will work with Martin and other councillors to find a better process.

APPENDIX B

NOVEMBER statement 2019-2020											
Precept	23,540								Budget	Net Exp	Diff +/-
									23,540	8,137	-15,403
Date	Supplier	Description	Invoice	BACS	Min Ref	Rec	Credit	Debit	VAT	Net	
Opening Balance							31,959.41	0.00		0.00	
15-Nov	Haven Power	Electricity	1441/1443	DD		Y		47.86	2.28	45.58	
15-Nov	A&J Lighting	Maintenance	33475	DD		Y		24.30	4.05	20.25	
12-Nov	Activ	Web services	2611	DD		Y		42.00	7.00	35.00	
28-Nov	MD Landscapes	Grass cutting	278	FPO				78.00	13.00	65.00	
15-Nov	J Rush	Poppy wreath	EDN05	FPO		Y		15.00	0.00	15.00	
28-Nov	Employee	Expenses	N/A	FPO				6.75	0.00	6.75	
28-Nov	Employee	Salary	PAYE	SO				404.73	0.00	404.73	
August							31,959.41	618.64	26.33	592.31	
Closing balance							31,340.77				
Balance	Current Account	31340.77									
Reserves	Play Area	5000									
Reserves	Election	1500									
Reserves	Legals	1000									