

Little Easton Parish Council

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Minutes of the **Little Easton Parish Council** meeting held in the **Memorial Hall** commencing 7:30pm on Wednesday **27th JUNE 2018**

Present: Cllr Jones Cllr Fowell Cllr Rush Cllr Wyatt
Members of the public

18/36	NOTE APOLOGIES FOR ABSENCE Cllr Dodsley, Dist Cllr Foley
18/37	DECLARATION OF INTEREST FOR THIS MEETING Cllr Rush, Item 18/42 - Finance
18/38	MINUTES OF THE MEETING HELD ON 30 MAY 2018 TO BE SIGNED BY THE CHAIRMAN RESOLUTION to Approve as a correct record: Proposed Cllr Jones, Seconded Cllr Rush
	PUBLIC PARTICIPATION SESSION This provides an opportunity for members of the public to raise questions about and comment on items on the Agenda OR of import. Time for this session is limited to 15 minutes (3 minutes per person with no repetition of a previous question) UNKEMPT VILLAGE – Planters to be renewed, volunteers to help assist with general tidying and cleaning welcomed, proposed article in village magazine, approach County Rangers for assistance on certain roadside cleaning
18/39	RECEIVE THE DISTRICT COUNCILLORS REPORT No report
18/40	CLERKS REPORT AND CORRESPONDENCE RCCE – AGM 11 July, 7pm, Chelmsford Racecourse ESSEX HIGHWAYS – Speed limit variations Public Notice to be published 5 July, comments by 27 July - http://www.essexhighways.org/Transport-and-Roads/Highway-Schemes-and-Developments/Traffic-Regulation-Orders.aspx LOCAL PLAN – Regulation 19 comprehensive document pack received (will be available at the public meeting planned for mid July, see item 18/50)
18/41	PLANNING – REVIEW AND COMMENT ON CURRENT PLANNING APPLICATIONS None
18/42	FINANCE – RECEIVE STATEMENT & AGREE PAYMENTS – APPOINT AUTHORISER RESOLUTION – Approve expenditure: Proposed Cllr Jones, Seconded Cllr Rush AUTHORISATION – Cllr Wyatt APPENDIX A
18/43	REVIEW QUOTATIONS, APPOINT TREE SURGEON FOR 2/3 YEAR MAINTENANCE PLAN RESOLUTION – Accept Contractor 2 proposal: Proposed Cllr Wyatt, Seconded Cllr Rush - CLERK to ACTION
18/44	REVIEW PLANNING FOR 2018 SOCIAL/FUND RAISING EVENTS

	<p>Event Risk Assessment necessary, suggestion to appoint Cllr Dodsley due to his relevant experience, Proposed Cllr Rush, Seconded Cllr Jones</p> <p>Cllr Wyatt to organise prize money</p> <p>Suggestion to provide finish line first three place position markers</p> <p>PA yet to be secured</p> <p>Cakes to be ordered from local supplier</p> <p>Advertise events in local magazine, social media and parish website</p>
18/45	<p>UPDATE ON FUNDING ASSISTANCE REQUEST FROM GT CHESTERFORD PARISH COUNCIL</p> <p>Request on hold until further notice</p>
18/46	<p>RECEIVE REPRESENTATIVES REPORTS:</p> <p>WAR MEMORIAL</p> <p>Requires more planting, white painted pieces of stone to be placed on front verge to deter parking</p> <p>MEMORIAL HALL</p> <p>Discussing removal of lower section of car park entrance sign</p> <p>Weed killer to be applied to car park followed by top up shingle, neighbouring residents to be pre-advised of closure during these works</p> <p>CCTV remains under review</p> <p>One instance of overnight camping / sleeping in the car park</p> <p>Caravan seems to be dumped on car park</p> <p>FOOTPATHS</p> <p>Nothing to report</p> <p>HIGHWOODS QUARRY</p> <p>Water analysis received, satisfactory results; meeting with SRC scheduled for 19 July</p> <p>PLAY AREA</p> <p>Safety inspection report highlighted items needing attention that will require a contractor to remedy. Some surfaces in need of replacement – Cllr Rush to obtain quotes. Condition of Zip Wire structure is under urgent review and may need dismantling pending repair</p>
18/47	<p>EASTON PARK – RECEIVE UPDATE ON REGULATION 19 STATUS</p> <p>Comprehensive Document pack received by the Clerk, viewing available at public meeting proposed for mid July and or via the following link - https://www.uttlesford.gov.uk/article/4684/The-Regulation-19-Pre-submission-Local-Plan-and-how-to-comment</p> <p>Comments are due by 13 August</p>
18/48	<p>RECEIVE UPDATE ON LETTER PROPOSED SENDING TO POTENTIAL HERITAGE STATUS PROPERTIES</p> <p>Deferred to next meeting</p>
18/49	<p>UPDATE ON NEIGHBOURHOOD PLAN FUNDING</p> <p>Deferred to September meeting, suggestion to invite consultant to explain the process</p>
18/50	<p>PROPOSAL FOR PUBLIC MEETING TO DISCUSS / COMMENT ON LOCAL PLAN</p> <p>Proposed to hold a public meeting over three consecutive dates to discuss and review Local Plan Regulation 19 documents, to arrive at comments for submission. SEP representative offered assistance with leaflet distribution to advertise this event. Dates suggested 17/18/19 July, 6:30pm to 8:30pm. Invite GDTC to offer assistance.</p>
18/51	<p>ITEMS OF NOTE FOR NEXT MEETING & 5 PARISHES MAGAZINE</p> <p>Maintain articles in 5 Parishes magazine advertising Family Fun Day Sports-day and Quiz Night, add Local Plan Reg19 need to comment and suggested parish tidy event.</p>

