

Little Easton Parish Council



IAN BROWN
 Parish Clerk
 Responsible Financial Officer
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Minutes of the meeting of the Little Easton Parish Council held in the Memorial Hall commencing 8:10pm on Tuesday 26th APRIL 2017

Present: Cllr Audritt Cllr Hindley Cllr Dodsley Cllr Rush Cllr Jones

Members of the public

17/09	APOLOGIES
	Cllr Wyatt
17/10	DECLARATION OF INTEREST FOR APRIL MEETING
	Cllr Hindley, Item 6 – Cricket Club
17/11	PARISH CLERK APPOINTMENT
	Appointment of Ian Brown as Parish Clerk and Responsible Financial Officer. Proposed Cllr Jones, Seconded Cllr Rush
17/12	ADOPT MINUTES OF THE PC MEETING 08 MARCH 2017
	Proposed Cllr Jones, Seconded Cllr Audritt
	PUBLIC PARTICIPATION SESSION
	Proposition for a “Village Christmas Tree”, local PH is prepared to donate space and power, suggested a perpetual tree be considered – Item for next Agenda.
17/13	PLAY AREA MAINTENANCE
	Area had some recent maintenance attention, local resident highlighted urgent need for maintenance. Play equipment annual safety inspection due early summer. RESOLVED – Cllr Rush to assume responsibility for the monitoring of the Play Area
17/14	CRICKET CLUB LEASE AGREEMENT RENEWAL
	Noted the Pavilion is in need of refurbishment which cost will probably require third party funding, a renewal of the Ten Year Lease on a rolling renewal basis will probably prove beneficial when securing such funding.

	RESOLUTION – To agree proposed Ten Year Rolling Lease, Proposed Cllr. Dodsley, Seconded Cllr. Rush
17/15	EASTON PARK
	See website for latest news. The imminent timing and urgency required to respond to the outline proposals surrounding the potential Easton Park development, coupled to what is perceived as the lack of public awareness, demands swift action on the part of all interested and impacted parties. In conjunction with those in attendance an immediate Action Plan was formulated:- LEAFLET - Design, Print, Distribute ONLINE – Publish documents to PC website on dedicated Home page EMAIL – Notify contacts SMS – Consider employing Text Message Marketing PARISH MAGAZINE – Keep local parish magazines updated RADIO – Investigate local radio interviews NEWSPAPER – Produce articles and letters to the Editor of local papers FORGE LINKS – Clerk to forge links with neighbouring Parishes to include those in Hertfordshire such as Bishops Stortford OBJECTION GUIDANCE – Provide Planning specific objection guidance on the website for those wanting to voice their objection on legitimate Planning grounds.
17/16	COMMUNITY SPEED WATCH
	Awaiting training date from Essex Community Speed Watch
17/17	PARISH EMERGENCY PLAN UPDATE
	Awaiting additional comment and feedback, proposal to approach local quarry company, SRC, to include their heavy lifting equipment if they would agree.
17/18	FUND RAISING EVENT
	Options discussed included – Fun Walk and Fun Run, Barndance, Movie Night (inside and Drive In), a potential recognised to both include the annual Sportsday plus another later event. Agreed to carry item over to next Agenda.
17/19	REPRESENTATIVES REPORTS
	FINANCE – CLERK and Cllr Hindley to meet to review Finances
	MEMORIAL HALL – Cllr Audritt presented overview of current position
	UCT – Cllr Rush advised severe funding cut for Uttlesford Community Travel, increasing cost to vulnerable users, request to consider financial support from LEPC – Item for next Agenda
17/20	CLERKS REPORT AND CORRSPONDENCE
	Proposed acceptance of NALC 1% increase as of 01 April 2017 for local government employees – deferred to next Agenda.

	WATER ON DUCK STREET – Ongoing problem, deferred to next Agenda
	DERELICT COTTAGE – Ongoing problem, deferred to next Agenda
	AIRFIELD GRAVEL MOVEMENTS – possibly short term, deferred to next Agenda
17/21	PLANNING
	None to consider
17/22	FINANCE – RECEIVE APRIL FINANCE STATEMENT & AGREE PAYMENTS
	April finance statement attached, members reviewed payments, countersigned Invoices and cheques. Council agreed to consider change of Bankers to enable online banking, standing orders and direct debits plus dual authorised BACS payments - CLERK to ACTION Suggested one option being CAF Bank but not for current account banking.
17/23	REVIEW FREQUENCY OF PARISH COUNCIL MEETINGS
	RESOLVED – Add the month of February and June, Proposed Cllr Hindley, Seconded Cllr Jones but not meet in August and December
17/24	COMPLAINT AGAINST THE PARISH COUNCIL
	Councillors voted unanimously for the motion in support of the Chairman’s decision not to respond to the Residents Complaint against the Parish Council. The council response was to suggest the complainant should, if he so desires, escalate the matter to the District Council.
17/25	DISTRICT COUNCILLORS REPORT
	Cllr Foley in attendance and shared his thoughts on mounting Easton Park Planning issues
17/26	DATE OF NEXT MEETING and CLOSE
	Wednesday 24 th May
	Meeting CLOSED at 9:15pm

Signed.....

Dated.....

Payment List APRIL 2017											
Date	Payee	Description	Invoice No	Cq. No.	Account	Amount	Net	VAT	Ccentre	Ccode	Audit Box
26/04/17	MD Landscapes	Grass cutting	746	101206	74159558	£156.00	£130.00	£26.00	Parish	Grass	6
26/04/17	EALC	Affiliation fees	7556	101207	74159558	£133.39	£133.39	£0.00	Parish	Subs	6
26/04/17	A&J Lighting	Lighting maintenance	30345 & 300455	101208	74159558	£46.20	£38.50	£7.70	Parish	Lighting	6
26/04/17	EON	Street Lighting electricity	H1443197F7	101210	74159558	£35.30	£33.62	£1.68	Parish	Utilities	6
26/04/17	I Brown	Expenses, Mileage 45p/M	N/A	101209	74159558	£16.20	£16.20	£0.00	Parish	Admin	4
26/04/17	I Brown	Salary	PAYE	101209	74159558	£297.64	£297.64	£0.00	Parish	Staff	4
TOTAL						£684.73	£649.35	£35.38			

Account **Balance**
 General Community 74159558 £0.00 Signed _____ Date _____

Income Minute Ref _____

PARISH – 74159558

PAYER	DESCRIPTION	METHOD	AMOUNT
TOTAL			£0.00