

Little Easton Parish Council

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Minutes of the meeting of the **Little Easton Parish Council** held in the **Memorial Hall** commencing 7:30pm on Wednesday **18th OCTOBER 2017**

Present: Cllr Dodsley Cllr Rush Cllr Jones Cllr Wyatt Cllr Hindley
 Members of the public

17/93	APOLOGIES FOR ABSENCE Dist Cllr Foley, ECllr Walsh
17/94	DECLARATION OF INTEREST FOR THIS MEETING None
17/95	MINUTES OF THE MEETING HELD ON 13 SEPTEMBER 2017 TO BE SIGNED BY THE CHAIRMAN Proposed Cllr Jones, Seconded Cllr Rush
	PUBLIC PARTICIPATION SESSION
	This provides an opportunity for members of the public to raise questions about and comment on items on the Agenda OR of import. Time for this session is limited to 15 minutes (3 minutes per person with no repetition of a previous question) None
17/96	<p>PRESENTATION FROM GDTC – UPDATE ON EASTON PARK CONSULTATION COSTS</p> <p>Deputy Town Clerk J. Deane presented an overview of the current position, highlighting numerous constraints on the development proceeding, including the yet to be confirmed position of Roman Remains, existing Covenants on the land dating back to 1939 may well hinder development levels – the council were asked to consider supporting those residents who own property with such a covenant, the current build delivery rates for the developments West of Dunmow remain very slow.</p> <p>A request to join forces to approach Uttlesford District Council and or Land Securities to reconsider a more sustainable location for the currently proposed Employment land such that Phase 1 development is a combination of Housing and Employment; if the current proposals went ahead the Housing would be two miles away from the Employment space without any provision of public transport, cycle route or footway.</p> <p>The council are urged to respond and provide input where possible to the call from UDC for additions to the Heritage List – CLERK has circulated the UDC request to members.</p> <p>The council are invited to consider contributing towards a joint endeavour to buy into The Gardens of Easton Lodge.</p> <p>The Heritage Report covering two areas in the parish of Little Easton costs a total of £9,500.</p>

	<p>The Town Council are seeking a non-conflicted Transport Consultant to work in the interests of those opposed to the Easton Park development, if successful the parish council will be invited to consider contributing towards those costs.</p> <p>A recent meeting of the Planning Policy Working Group confirmed that three Garden Communities are still being pursued.</p> <p>The Railway line running between Stansted Airport, Easton Park and linking to Braintree is back on the table.</p>
17/97	<p>CONSIDER THE PROPOSAL FROM GDTG THAT LEPC INCREASE THEIR REG18 CONTRIBUTION RESOLUTION – Remain at £3,000 as originally agreed in September with best endeavours to meet an increase during 2018 if finances permit – Proposed Cllr Jones, Seconded Cllr Rush.</p>
17/98	<p>PRESENTATION FROM APPLICANT FOR POSITION OF COUNCILLOR FOLLOWED BY VOTE</p> <p>Following a short presentation the members voted unanimously to invite Rebecca Fowell to join them and was duly co-opted as a member of the parish council.</p> <p>Acceptance of Office form duly signed.</p>
17/99	<p>CLERKS REPORT AND CORRESPONDENCE</p> <p>REMEMBRANCE DAY WREATH – Ordered, Cllr Wyatt to attend service and lay wreath.</p> <p>HERITAGE LIST – Members urged to contribute to the request from UDC to review the existing list and identify additional property worthy of inclusion.</p> <p>HMRC – Closed service to pay Taxes via the Post Office.</p> <p>MAGENTA PLANNING PRESENTATION – Reminder that Magenta are due to make a fifteen minute presentation at the beginning of the November council meeting.</p> <p>TREE STUMP HOLE BY ENTRANCE TO CAR PARK – Agreed to have the hole back filled with soil.</p> <p>TREE SURVEY – Invitation from the Town council to combine the parish and town tree survey, CLERK to seek indication of costs but fundamentally council agrees to the offer.</p>
17/100	<p>RECEIVE REPRESENTATIVES REPORTS:</p> <p>SPEEDWATCH – Essex Fire & Rescue have requested return of Hi-Vis jackets and signs, Cllr Wyatt to arrange.</p> <p>WAR MEMORIAL – Work almost complete, front grass verge to be finished during 2018.</p> <p>MEMORIAL HALL – The Cherry Tree crown to be lifted, PC to meet costs.</p> <p>FOOTPATHS – No Report.</p> <p>HIGHWOODS QUARRY – No Report.</p> <p>PLAY AREA – Play area surface covered with sand to help improve friction and avoid slipping.</p>
17/101	<p>REVIEW ARRANGEMENTS FOR CHRISTMAS PARTY</p> <p>Memorial Hall booked for Saturday 16th December between 3pm and 6pm, Santa arranged, Entertainer to be arranged, bring own food and drink.</p>
17/102	<p>TREE CONDITION SURVEY & APPOINTMENT OF TREE WARDEN</p> <p>Proposed to join Town council in combined survey – CLERK to seek estimate from the Town council.</p> <p>Seek suitably qualified and willing person to act as Tree Warden for the council.</p>
17/103	<p>RECEIVE THE DISTRICT COUNCILLORS REPORT</p>

	No Report
17/104	PLANNING – REVIEW AND COMMENT ON PLANNING APPLICATIONS None
17/105	FINANCE – RECEIVE LATEST FINANCIAL STATEMENT & AGREE PAYMENTS APPENDIX – A, Proposed Cllr Jones, Seconded Cllr Dodsley. Authoriser – Cllr Dodsley A late presentation of the invoice from SNH Garden Services was accepted for inclusion in the attached finance statement.
17/106	BUDGET REVIEW FOR 2018/2019 CLERK to circulate trial Budget data for consideration and input
17/107	DATE OF NEXT MEETING – 29 NOVEMBER – CLOSE – 9:17pm

Signed.....Date.....

APPENDIX A

Payment List OCTOBER 2017											
Date	Payee	Description	Invoice No	BACS	Account	Amount	Net	VAT	Ccentre	Ccode	Audit Box
18/10/17	E.on	Street Lighting Electricity	H14F35E8E8		19834368	£37.36	£35.58	£1.78	Parish	Street Lighting	6
18/10/17	A&J Lighting Solutions	Annualised maintenance	30943		19834368	£23.10	£19.25	£3.85	Parish	Lighting	6
18/10/17	MD Landscapes Ltd	Grass cutting	1007		19834368	£156.00	£130.00	£26.00	Parish	Open Spaces	6
18/10/17	CPRE	Membership Subs	N/A		19834368	£36.00	£36.00	£0.00	Parish	Subs	6
18/10/17	Essex Air Ambulance	Donation	N/A		19834368	£20.00	£20.00	£0.00	Parish	Grant	6
18/10/17	D Wyatt	Memorial planting	Langthorns		19834368	£104.60	£104.60	£0.00	Parish	Open Spaces	6
18/10/17	HMRC	PAYE	N/A		19834368	£93.40	£93.40	£0.00	Parish	Admin	4
18/10/17	Employee	Salary	PAYE		19834368	£612.64	£519.24	£0.00	Parish	Admin	4
18/10/17	Employee	Expenses	Mileage		19834368	£9.00	£9.00	£0.00	Parish	Admin	4
18/10/17	Employee	Postage	N/A		19834368	£6.72	£6.72	£0.00	Parish	Admin	6
18/10/17	PKF Littlejohn	External Audit	EX0157		19834368	£120.00	£100.00	£20.00	Parish	Admin	6
18/10/17	SNH Garden Services	Groundworks	1977		19834368	£360.80	£360.80	£0.00	Parish	Open Spaces	6
		TOTAL				£1,579.62	£1,434.59	£51.63			
Account		Balance									
General Community 74159558		Closed	Signed _____		Date _____						
TSB 19834368		£25,816.11									
Income		Minute Ref									
PARISH – 74159558											
PAYER	DESCRIPTION	METHOD	AMOUNT								
			£0.00								
PARISH – 19834368											
PAYER	DESCRIPTION	METHOD	AMOUNT								
Fun Day	Fund raising	Cash	£29.00								
Mem Hall	Play Area grant	Cheque	£2,437.00								
N/Wide	Balance Trnsfer	Cheque	£23,373.21								
		TOTAL	£25,839.21	(23.10 to A&J Lighting)							