

LITTLE EASTON PARISH COUNCIL

Minutes of the meeting held on Wednesday 23rd November 2016, at 7.30pm in the Memorial Hall

Present: Cllrs Chris Audritt (Chairman), Doug Wyatt (Vice-Chairman), Jess Rush, Chris Hindley, Andy Dodsley, Janina Jones.

Also attending: Martin Foley (UDC) and Jackie Deane (Clerk).

1. There were no apologies for absence.
2. Declarations of interest: J Rush – declarable pecuniary interest in item 5
C Audritt – non-pecuniary interest in item 11
A Dodsley – non-pecuniary interest in item 11
3. Minutes of the last meeting were signed by the chairman as a true record.
4. Public Forum – none
5. Leaf collection – J Rush left the room as she has a pecuniary interest in grounds maintenance works. A Manor Road resident had requested for leaf collection in the area surrounding the recreation ground, including private land. It was decided that any leaf collection would be carried out only within the boundary of the recreation ground. (proposed by C Hindley, seconded by D Wyatt).
6. Draft Local Plan update – it was agreed to send a joint letter with Great Dunmow, Broxted and Great Easton parish councils to Dawn French, Chief Executive at UDC, and to discuss the potential new settlement at Easton Park at a forthcoming meeting with Cllr Howard Rolfe, both based on points agreed at the October parish council meeting.
7. Budget and precept for the next financial year –new budget allocations and precept were discussed ahead of the precept setting at the January meeting.
8. Community events – Xmas party arrangements were discussed.
9. Representatives reports – Cllr Simon Walsh sent his apologies and his report was circulated prior to the meeting. D Wyatt would be requesting a new contact for the community speedwatch initiative.
10. Clerk's report – a request was received from a member of the public for correspondence to be displayed on the parish council website. Publication and complaints policies were discussed and no changes proposed.
11. Planning applications for comment:
UTT/16/2985/HHF - 2 Green Valley Park Road - proposed installation of wood burning stove, flue and new window to existing annexe. C Audritt declared an interest and left the room for this application. No objection.
UTT/16/3099/HHF - Tower House Easton Lodge Park Road - Proposed demolition of existing garage and outbuilding and the erection of a new building comprising of private

garaging, storage and ancillary leisure facilities in the form of a 1.5-storey building with a basement below. (Revised scheme following approval of application UTT/15/1368/HHF) UTT/16/2986/FUL - Easton Lodge Park Road - Proposal Construction of treehouse. Cllr Dodsley declared an interest and left the room for this and the next planning application. Support this restoration project at the gardens.

UTT/16/3167/HHF - The Coach House Easton Lodge Park Road - Single Storey Side Extension – No comment.

12. Finance - the current account balance on 1st November 2016 was £19,245.86.
November payments: PKF Littlejohn LLP (audit fee) £120, The Poppy Appeal (wreath) £15 plus payments agreed at the previous meeting: Uttlesford CAB £75, East Anglian Children's Hospices £50, Essex Air Ambulance £75, Little Easton Good Companions £75. Payments due in December – J Deane (clerk salary), MD Landscapes £156, A&J Lighting Solutions £23.10, E-on £35.30, Gardens of Easton Lodge £75, The Five Parishes £100.
13. Items for the next agenda – updating the emergency plan, precept request, local plan consultation and public awareness.
14. Date of the next meeting of the Council – Wednesday, 25th January 2017 at 7.30pm in the Memorial Hall.

Meeting closed at 10.17pm