

## LITTLE EASTON PARISH COUNCIL

### Minutes of the Annual Parish Council Meeting (AGM) held on Wednesday, 12th June 2013 at 8.00pm in the Memorial Hall

Present: Janina Jones (Vice-Chairman), J Willson, Roger Board, Steve Oakey (arrived late), R Boulton, Jackie Deane (Clerk) and 16 members of the public.

1. **Annual Election of Chairman** – S Gilbert's wish to stand again as chairman was read out at the meeting. She was proposed by J Jones, seconded by R Boulton and duly elected in her absence.
2. **Annual Election of Vice Chairman** – J Jones was proposed by R Board, seconded by R Boulton and duly elected. She made the declaration of acceptance.
3. **Representatives and committees:**
  - Footpaths – Rob Boulton
  - Village Hall – Rob Boulton and Janina Jones
  - Gardens of Easton Lodge – Sue Gilbert
  - Trees and open spaces – Sue Gilbert
  - Domestic housing applications – Roger Board
  - Finance – Roger Board
  - Gravel Pit – John Willson and Janina Jones
  - Charities – Steve Oakey
  - Website editor – Steve Oakey
4. **Apologies** for absence were received from S Gilbert, N Holden (public), L Smith (UDC) and S Walsh (ECC). There were no declarations of interest on agenda items.
5. **Minutes** of the last meeting were signed as a true record.
6. **Land West of Woodside Way, Gt Dunmow** - presentation and pre-planning consultation from Barratts Eastern Counties and Andrew Blackwell (Bidwell) on the forthcoming proposal for up to 790 homes off Woodside Way. The application has been prepared in the context of meeting the District Council's policies, to be a self-contained site with a one-form entry school, a community centre, playing fields and contributions towards other services. It was envisaged that 100 houses per year would be provided, with a strong northern boundary and a parcel of land set aside for further development as it is less viable for immediate development due to spoil from the neighbouring construction site.
7. **Public Forum** – The majority of questions were posed to the Barratt representatives and brought in comparisons with the Land Securities proposal. It was stated that there was no intention to include a road joining the 2 developments and that the recent UDC position statement would give extra weight to take the draft LDF into account. A resident asked if the Council would consider the impact on residents using the recreation ground when the Cricket Club is using it. Examples were given of anti-social behaviour relating to members of the Club.

8. **Residents Consultation** – the Clerk’s summary was agreed as a true record of the 133 responses received (70%) and 96% were against the Land Securities planning application for 600-700 homes and associated development on Easton Park..
9. **Planning** – Response to UTT/13/1043/OP – Land West of Gt Dunmow. A draft response was discussed and additional wording agreed. It was agreed that the Clerk would liaise with R Board and J Willson, make amendments and submit the response to UDC.
10. **Wedding venue request** – it was agreed that a marquee can be erected and J Jones would advise the hirers.
11. **Representatives’ reports** – J Jones reported that further discussions had taken place with the hall booking clerk following changes to fixtures. J Willson reported on recent meetings with SSE and gravel pit representatives.
12. **Clerk’s additional hours** were agreed as 32 hours were worked for the Land Securities planning application, to be included in the July payment. Councillors also agreed in principle to pay additional hours for the Clerk to prepare information for the website.
13. **Clerk’s report** and correspondence - The VJ Sports Day was included in the current year’s budget and will take place on Wednesday, 14<sup>th</sup> August, 2pm at the recreation ground. S Holden will organise the event for one last year and an advert will appear in the next parish magazine to ask for volunteers to help take some responsibility. The District Council has issued advice regarding recent changes to planning laws on household and business planning applications. A parishioner is helping with wording for the Little Easton page of the Hundred Parishes website. Changes to planning laws have come into effect. The Uttlesford Association of Local Councils AGM will be on Tuesday 18th June 2013, 7.30pm at the Stansted Day Centre. Local Government Boundary Commission (LGBCE) draft recommendations for new electoral arrangements in Uttlesford are to be reported to UDC Full Council on 1st July. The LGBCE consultation on warding arrangements will close on 8<sup>th</sup> July. Parish Transport Representative meeting is to be held on Thursday, 27<sup>th</sup> June, 10.30am at The Court, Town Hall, Market Place, Saffron Walden. Two assets of community value, the Memorial Hall and the Recreation Ground, have been accepted by UDC. Details were received regarding a public consultation session on a solar farm. The date was given as Wed 26<sup>th</sup> Nov 5.30-8pm in the Memorial Hall however a correction has since given the date as 26<sup>th</sup> June.
14. **Planning:** Applications for comment –
  - UTT/13/1236/LB** - Erection of conservatory, 7 Mill End – no objection
  - UTT/13/1044/FUL** Woodlands Park Sector 4 Demolition of Farmhouse and construction of balancing pond – no objection but note mitigation conditions
  - UTT/13/0326/FUL** - Erection of new dwelling adjacent to 3 Butchers Pasture – no objection
  - Decisions - **UTT/13/0869/HHF** - Single storey side and rear extensions along with pitched roof over flat roof, Bushwood House Duck Street - approved with conditions

15. **Finance** – The Parish Council insurance has been renewed and the internal audit completed. The Annual Return has been posted to the external auditor for their completion. Payroll details are now submitted to HMRC using the new Real Time Information system. Payments to HMRC continue to be made on a quarterly basis. Enquiries regarding new banking arrangements are on-going. A new portable hard-drive has been purchased.

Account balance at 1st June 2013 was £21,377.77

Cheques to be agreed: E-on £44.38, A&J Lighting £41.04, J Deane £301.38 for June and £344.24 expenses, Post Office for HMRC £212.40, MD Landscapes £390, S Gilbert plant expenses £24.10

16. **Items for the next agenda:** Standing orders, complaints policy, website, to consider registering unregistered land.

17. **Date of the next meeting** – Wednesday, 17<sup>th</sup> July 2013 at 8pm in the Memorial Hall.

Meeting closed at 10.20pm